

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
JANUARY 10, 2024**

CALL TO ORDER – At 6:00 PM, Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Dave Perring, Gary Nodine, Laura Duffer, and Bob Thomas. None were absent. Attending from the Park District were Becky Strait, Vern Haseley, Allison Baker, Jennifer Prather, and Angie Coombs. None were absent.

MINUTES OF MEETING – Minutes of the December 13, 2023, meeting were presented. Don asked if there were any questions, comments, or suggested amendments. Laura Duffer made the motion to approve the minutes as presented. Dave Perring moved to second the motion, which then passed after a unanimous roll-call vote.

VISITORS – Mark Draland & Son

- Mark began addressing the Board by explaining that he and his son have been patrons of the facility for a couple of years. He had brought his son last summer, with the intent to train with him in the Circuit area. However, staff informed him that his young age prohibits him from doing so and then proceeded to explain about the waiver required for youth to possibly use the Circuit and Strength areas. The form stated that children under the age of 14 needed a coach or Dr. to sign along with the parent. Mark expressed his displeasure when told that he could also not sign as a coach, when he attempted to submit the form. According to Mark, a staff member told him to try another gym, which upset him as he wished to continue to be a patron at LPD. He then called his Dr. to schedule an appointment to get the form signed. Mark stated that he had reviewed the Board minutes to see if it contained discussion on the age policy, but he did not find any answers there. Unfortunately, it took 3 months for him to get his son into the Dr. In the interim, he stated that the rules had changed, as his form with the Dr’s signature was not accepted. Mark provided the Board members with some of his research from Board Certified Pediatric Doctors and their studies. Mark explained that he has been training here for a few years, and both were invested in the facility’s community. His son, also named Mark, was an active participant in swim lessons last summer and thoroughly enjoyed the aquatic center. As a single father, Mark cited his limitations, and detailed how he has been working with his son at home to exercise, as there is a family history of obesity and other health concerns. They wish to continue their exercise regimen at LPD and are requesting the Boards approval to allow the 8-year-old son to exercise on the treadmills and use the light weights. Mark Jr. briefly addressed the Board by stating that he loves coming to LPD, especially the pool, and doesn’t want to go anywhere else. Dave asked for clarification of what access to the facility and equipment the request includes. Mark stated that they wish to use the treadmills and courts and small weights in the Circuit area. Don stated that the Board will discuss the matter and will be in touch with him. Gary assured Mark that the Board will review the policies as part of the discussion. Mark stated that the age was 8 years old, which Dave informed him that the Board has never allowed any children under the age of 12, even with documentation, to have the access he is requesting. Becky apologized for the reported staff member’s comment and explained that the change in the waiver during the period he mentioned was an attempt to clarify the age policy on the form to avoid further confusion. Dave expressed his concern with small children in the Circuit and Strength areas. Laura agreed that the issue of children being “unsupervised” being a top concern. Mark stated

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that he would hate to wait 6 years to begin training with his son and assured the Board that his son would have his constant supervision if the Board approved his access. Dave pointed out that the equipment in question is all designed to be used by adults. Mark informed the Board that his training plan only utilized light resistance or body weight exercises, as his son hopes to run a 5K in the fall. Dave thanked them for coming in and reiterated that the topic would be discussed, and someone would be in touch.

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	8,217.65
RECREATION	-	\$	6,224.31
CAPITAL IMP.	-	\$	7,632.61

Don asked if there were any questions. Laura Duffer made the motion to approve Accounts Payable as presented, which was seconded by Bob Thomas, and passed after a unanimous, roll-call vote.

CASH FLOW REPORT – The following balances were reported as of December 31, 2023.

GENERAL	-	\$	234,166.25
RECREATION	-	\$	90,537.21
CAPITAL IMPROVEMENT	-	\$	894,980.12
AUDIT	-	\$	13,399.06
LIABILITY	-	\$	133,325.51
2014 DEBT CERT.	-	\$	5,097.06
BOND FUND	-	\$	7,893.89
CERTIFICATE OF DEPOSIT	-	\$	250,000.00

Angie informed the Board that the first PPRT monies of the year have been received, and they are about \$17,000 less than the same time last year, but reminded the Board that the State did notify recipients of recalculations and that lower amounts were to be expected.

EXECUTIVE DIRECTOR – BECKY STRAIT

- A Slideshow presentation was displayed:

- We made it through the holidays, and everyone is getting caught up.
- The facility has been busier with the New Year and weather bringing people in.
- Intergovernmental Agreement (IGA) with the City of Lincoln:
 - Becky informed the Board that it was sent to Walt the previous week.
 - Vern and Becky have a meeting scheduled with him prior to presenting it to the Council.
 - Vern stated that he feels communication with the City has improved.
 - Ashley, City Administrative Assistant, has notified LPD of planned improvements within the City's parks.
 - Disc golf posts will be installed in Mayfair and Melrose parks and a small basketball court will be added to Ray White.

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- Dave inquired about the popularity of disc golf, and both Becky and Laura reported that it is still popular right now.
- Events:
 - The current leagues are Coed Volleyball and Jr. Railers.
 - Upcoming programs are the puzzle challenge and Valentine's events.
- Staff:
 - Rod Burger is at the Back Desk in the mornings, during the week.
 - Chris Pope will be working mostly weekends at the Back Desk.
 - Claire Duffer has started helping at the Front Desk as part of LCHS' (Co-op) program.
- Pool Concession Repairs:
 - Otto Baum reports that they can start work next week.
- Ballroom Remodel:
 - Becky met with representatives from Farnsworth to finalize the plan and decide on some color and product options.
 - Becky explained that the dates still needed to be pinned down regarding the project and its availability for rental scheduling.
 - Dave asked about the colors, which Becky explained there was a small selection of samples provided of the flooring and paint colors.
 - One combination offered neutral tones in shades of beige.
 - Another had honey colored flooring and a shade of gray for the walls, which was selected.
 - Laura asked about the delay in the process, which Becky explained came from the engineers needing more time for the bid documents to be completed.
- Solar Installation:
 - Becky informed the Board that the racks have been installed on the roof.
 - Crews are working on running the wiring before continuing with the panel installation.
 - Becky confirmed with CEDG that Ameren and the investors are still happy with the progress.
 - The project is reportedly "on schedule".
- Boundary Issues:
 - Becky had contacted property assessors to inquire about the required surveys.
 - One estimate came in at \$4,000.00 for both parks and the other at \$2,800.00 for CEP.
 - Dave asked why another assessment needed to be performed when LPD already paid for one done previously.
 - Becky explained that the State requires both properties to be appraised to compare value.
 - Don asked if the Board needed to vote on which company to contract for the appraisal.
 - Becky reminded the Board that there needed to be 2 separate appraisals done.
 - Laura asked why 2 were required, to which Becky replied that it was simply state statute.
 - Becky reminded the Board that splitting the cost with the homeowners had been previously discussed for the Club Exchange Property.
 - Dave suggested taking time to find the correct assessors.
 - Don questioned if the homeowners had been asked about splitting appraisal costs.
 - Becky replied that it takes a while to get on the schedule for appraisals and wanted to wait to contact the homeowners until she had more information, such as costs.
 - Dave queried as to the Lehn & Fink encroachment issue.
 - Don questioned if there had been any news from the neighboring property's owner.
 - Becky explained that she has been waiting to get more information from legal counsel.
 - Gary stated that both homeowners' property value may be affected by the future proceedings, but both Don and Gary speculated that it may end up being a "wash".

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- Gary Nodine made the motion to propose to the Exchange Club Park adjacent homeowner, to pay half of the appraisal fees to settle the boundary matter. Bob Thomas moved to second the motion, which then passed after a 4-1 vote with Laura Duffer voting “NO”.
- Dave mentioned that the property issue should have been dealt with during the sale/purchase process, where a survey should have been conducted by the bank.
- Fit Zone Equipment Upgrade:
 - Becky informed the Board that the first 3 replacement pieces had arrived and were installed in their respective locations.
 - Becky reported positive feedback.
 - Gary asked if there was a plan to replace a few pieces every few years from now on.
 - Becky detailed her tentative plan to upgrade the equipment, as needed, since much of it is over 20 years old, and some needs to be replaced periodically.
 - Jen also reported hearing positive feedback and patrons are anticipating the arrival of the other new pieces to be delivered this summer.
 - It was pointed out that new equipment, especially unique pieces, will help LPD compete with the other fitness facilities in town.
- Patron Hygiene Issue:
 - The new year brings new patrons, and there is one that many people have complained to staff about body odor and hygiene.
 - There has even been an instance when paying customers came specifically to use the infrared sauna but could not use it after this patron used it.
 - Becky asked staff to close it down for cleaning after this instance.
 - Becky was considering trying some signage offering some hygiene products to those that may need that type of assistance, as it is a preventable problem with the right resources.
 - Dave asked as to how often this patron is coming, which Jennifer said that when he does come, that he tends to be here most of the day.
 - Gary inquired as to how often the sauna gets cleaned, which Becky verified that it is wiped down regularly with Murphy’s Soap.
 - Dave suggested asking legal counsel for advice on the situation.
 - Don asked how long this has been an issue, to which Becky stated that it began after the New Year transition with several other new patrons.
- Frontier/Verizon:
 - Becky informed the Board that the phone company had notified LPD of the mandated upgrades to the phone system, as the existing copper lines are becoming obsolete.
 - The current phone system and provider includes a constant battle when problems arise, because the phone carrier and phone system companies redirect to the other constantly.
 - Becky has been researching options available and explained her concerns about the mandatory change to internet phone-based service, as wi-fi is a constant issue at LPD.
 - Wi-fi was down from 7 am – 12 pm just the past Saturday, due to Comcast issues.
 - Gary inquired about cell options.
 - Laura asked if the copper was to be replaced with fiberoptic cables.
- Membership Prices:
 - Becky suggested a small increase in prices between \$5 and \$20, depending on the type and level of membership.
 - Dave asked if membership prices were increased the previous year.
 - Becky verified that there was a small increase, like this proposal, last year, but followed that up by pointing out how much inflation has increased prices, such as energy costs.

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- Don pointed out that minimum wage has increased \$1.00 per year the past few years.
- Becky explained that the Board had voted to charge fees for membership payments made with credit cards, which brought in \$1,000 last year, but LPD was charged \$7,000 in fees.
 - There is an issue with fees charged when patrons use debit cards versus credit cards.
 - During a training session, it was revealed that IL prohibits Park Districts charging fees for debit card transactions, however, there is no easy solution to distinguish between the two, especially online transactions.
 - Gary pointed out that in person transactions can still be charged, but Laura cited the Front Office hours as making that option more difficult.
 - Gary then suggested raising prices to cover the credit card fees, and Laura agreed that there could be a discount offered to those that pay with cash.
- Becky asked if the Board approved of an overall price increase for memberships of 4%, which is the average monthly fee charged to LPD for card transactions.
 - Gary questioned how many patrons paid online to renew their memberships.
 - Becky stated that several members opt to renew online, and more do each month.
 - Angie agreed that the easiest method would be to raise the prices by 4% and then offer the cash discount in-house.
- Bob suggested raising the prices, then adding 4% for card fees.
- Laura suggested raising the prices by 5 or 6%, then offer a 4% discount for cash payments.
- Gary suggested a 5% raise across the board for memberships.
- The Board reached a consensus that they requested a new proposal showing the amounts with the applied increase, and table the discussion until next month.
- Laura asked when Becky had hoped to introduce the new prices.
 - Becky explained that February would have a membership special, buy one year/get a free month, so the new rates were scheduled to take effect March 1st.
 - The Board liked the proposed rate changes for room rentals, Aquatic memberships, and rates for pool parties.
 - The pool party \$25 increase was originally questioned, as rates were raised in 2023, too.
 - The increase in minimum wage and 3 guard minimum requires the raise to cover costs.

OPERATIONS REPORT – VERN HASELEY

- The new gym lights have yet to be delivered.
- The Field Light poles have been put on the back burner for now.
- Top Dresser was sold and a new one with a better design, is needed for diamond maintenance. Laura asked what purpose the equipment is used for, so Vern explained the working features to easily spread dirt and fertilizer. A smaller business out of Pennsylvania, Terftime, has a better version for sale. The lead time is 6 weeks, and the cost is \$19,000. Becky explained that versions of top dressers had been researched and this model was designed to correct the flaws in previous models. Dave questioned the cost of a new belt on the old model, which Vern verified was \$3,000, but the equipment design flaws caused the new belt to break within a year. Dave Perring made the motion to approve the purchase of a Top Dresser from Terftime, in the amount of \$19,000.00. Laura Duffer moved to second the motion, which then passed after a unanimous, roll-call vote.

PROGRAM REPORT – ALLISON BAKER

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- A new program is being offered to the public, a Puzzle Challenge, which will be held on Sunday. There are currently 3 teams competing, but there may be a few more same-day registrations. Dave asked what it was, and Allison explained that teams race to complete the same puzzle the fastest. Don asked how many pieces were in the puzzle, which was said to be 5,000.
- The Valentines Event will be held on February 9th this year. Parents can drop their kids off for a few hours of activities so they can have a date night. The kids will decorate cookies and valentines, and pizza and snacks will be provided. Don asked how many kids are expected to attend and Allison replied that registration was limited to 25 kids.
- We have 4 concession workers returning this season, and 1 that worked the pool admission returning to concessions.
- Allison is working on a Leap Day facility event and promotion.
- While planning events for March and April, Dog Obedience has been scheduled for March.
- Volleyball League play started Sunday, there are 4 teams this year, as 2 previous teams were not available to play on Sundays.
- An evening Pickle Ball League will be starting in February. The League will offer 3 levels: beginner, intermediate, and advanced.
- Allison is tentatively planning a Men's basketball league in March.
- Baseball/Softball registration is scheduled to begin at the end of February. Travel teams are already calling to schedule field time.
- She is working on plans for Easter and the Open House. Don asked about a health fair, but the hospital now incorporates those with their farmer market event throughout the summer.
- Allison has been working with Jen on creating newsletters that have "save the date" notifications for upcoming events, scheduled meet and greets, as well as working on the Spring and Summer program guide.

FITNESS MANAGER'S REPORT – JENNIFER PRATHER

- Group Fitness class attendance in December was 613, a few less than last year.
- The first week of January was a free week for Group Fitness and 278 people attended.
- The Health & Wellness event was a game day, with 5 in attendance.
- The Personal Training program has been busy this year, 36 sessions were sold to 13 clients.
- Teachers have resumed their weekly class after their holiday break.
- The Hydrate program in December had 25 participants, 15 of which were very active, but only the top 5 winners won prizes.
- Active Agers had their annual potluck in December and a meet and greet will be in January.
- The annual Wellness Walk has started where patrons can track their miles walked.
- The Social Media "Friends" theme is going well. Jennifer and Allison had a meet and greet at the Guest House coffee shop to share promotions and talk with the public. Another event is scheduled for the 24th from 7-9am.
- Mark will be teaching a beginner yoga special class in February.
- February is Heart Awareness month and there is a Heart Smart Spin Challenge scheduled.
- Jennifer has also been working on the marketing and planning of the fall 5K.

CORRESPONDENCE: NONE

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UNFINISHED BUSINESS:

A. Capital Improvements:

1. Club Exchange Park Improvement Project / OSLAD Grant: Waiting for announcement of grant winner from the State, it was pushed back until later in January.
2. Ballroom Remodel/Cold Storage Project: See Executive Director's Report.
3. Solar Project:
 - a. Vern showed the Board the clamps used on the roof ribs to install the racks.
 - 1) The process does include screws securing the brackets to the roof.
 - 2) Vern reminded the Board that Garland Roofing was contacted about the system and approved of the installation and assured that it would not invalidate the warranty.
 - b. The workers are currently running pipes for the wires to run from the panels through the court foyer into the boiler room.
 - c. There will be a disconnect installed next to the Ameren disconnect, and another installed on the roof.

B. Aquatic Center:

1. Otto Baum is working on the project.
2. The siding is removed from the east side of the pool concession building.
3. Once that is completed, the status of the structure will be inspected for mold/damage.
4. Sheet metal flashing will be installed to the foundation and siding will be reinstalled.
5. Gary asked if the flashing would stop the water, which Vern assured him that it should make it impenetrable.

C. City Parks: See Executive Director's Report.

NEW BUSINESS:

A. 2024 Price list for memberships and daily fees: See Executive Director's Report.

B. Ordinance to establish protocol for the sale of Capital above a set dollar amount:

1. Becky provided a sample document, which she found during her research.
2. Becky wanted to touch base with how the Board wishes to proceed, as the previous meeting included the topic with a tentative \$1,000 amount, but no official decision.
3. Gary Nodine made the motion to create the protocol approving the sale of Capital, using an itemized list of items, via an ordinance prior to sale, as needed.
4. Dave Perring moved to second the motion, which then passed after a unanimous, roll-call vote.

C. Doug Ebelherr; Memorial Park Replanting:

1. Gary stated that Mr. Ebelherr missed the meeting due to a miscommunication, he apologized, but wanted to let the Board know what they discussed.
2. Gary had spoken to him and asked him more about seeds and replanting in Memorial.
 - a) Mr. Ebelherr has been taking walks and harvesting seeds from within the park.
 - b) He would like to coordinate with LPD staff about getting his saplings planted.
3. Dave inquired about Doug's certification, but Gary stated that he is just a citizen wishing to help sustain the parks by donating his time.
4. Gary would like to create a plan on the direction the Board would like to take and coordinate replanting trees in Memorial Park, citing the different reports received by the State and local arborist.

D. Fiscal Year 2023 Real Estate Tax Income: Revenue Recapture (\$10,366.46) allocation to the Audit Fund.

1. Bob Thomas made the motion to allocate the Fiscal Year 2023 Revenue Recapture in the amount of \$10,366.46 to the Audit Fund.

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2. Laura Duffer moved to second the motion, which then passed after a unanimous, roll-call vote.
- E. Previous CD Investment interest (\$20,000.00) to be allocated/earmarked to Fireworks Expenses within the Recreation Fund.
 1. The previous vote was simply to move the funds from the Capital Improvement account to the Recreation Fund.
 - a) There was no designation/allocation to how the funds would be incorporated into the existing budget/appropriation.
 - b) Becky would like to designate the funds to help cover the Fireworks cost, of which the taxes only cover 50%.
 2. Laura questioned if LPD typically paid the full bill for the Fireworks, to which Becky answered yes, but the Foundation has done fundraising the past few years to help, and the City contributed \$5,000 the previous year.
 3. Laura expressed her concern that if it is earmarked for one thing that it might be needed to help cover costs elsewhere.
 4. Laura Duffer made the motion to designate the \$20,000.00 for miscellaneous expenses.
 5. Gary Nodine moved to second the motion, which then passed after a unanimous, roll-call vote.
- F. Front Office Plumbing:
 1. Vern informed the Board of a leak that developed on Monday, in the same location that had already been serviced 3 years ago.
 2. Bob questioned if the leak source was the fittings, to which Vern verified that it was the pipes themselves.
 3. Gary inquired about the type of pipes Vern was talking about, which Vern answered that they are galvanized.
 4. As part of the problem-solving process, Vern checked the valves in the cupola, which he found to be severely corroded and to the point that he is afraid to try and turn them.
 5. Vern explained that the issue should be resolved sooner rather than later and the water to the whole building would need to be shut off in the process but proposed adding a valve to enable the front to be independent of the back buildings for such work.
 6. Becky mentioned that the sewer line has also been a problem in the more recent past.
 - a) The Craft Room sinks cannot be updated until the water and sewer issues are fixed.
 - b) The Board will need to begin considering a plan to upgrade the plumbing system.
 7. Vern asked the Board to join him in the Boiler room to show them some pipes of concern that will need to be dealt with.
 - a) Vern explained that he is contemplating options, one of which would be to bore from outside the court foyer, under the foyer, to the boiler room, not too different than the route used by the solar company.
 - b) Gary inquired about the diameter of the main line, which Vern stated was 4", but the connection in the pit is down to 2".
 8. Vern stated that he believed that process can be done in phases.
 9. Becky pointed out that the project was not part of the FY 2024 budget but can be added to the FY 2025 budget.
 10. Don questioned if the issue would impact the Ballroom upgrade, to which Vern verified that the kitchen would be directly impacted.
 11. Vern pointed out that the Craft Room would need to be updated as well.

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G. Parking Congestion:

1. Becky explained that there had been complaints on Saturdays due to the increased attendance at the facility for Jr. Railers and Fitness Classes.
2. The first weekend it was open for an event, the second weekend was picture day with teams scheduled every 15 minutes and the front entrance wasn't open until later for an event, which upset some members of the public.
3. Gary stated that he had received 2 phone calls complaining that the front entrance was not open, and people had to walk around to the back entrance but speculated that the phone calls were related since they used the same verbiage.
4. Allison and Becky informed the Board that there were events in the first few weeks of the program, and Becky stated that she has arranged for Kelly to come open in the mornings.
5. Don questioned how much it cost to have the front open without events, just for the traffic issue, which Becky stated was estimated at \$84 each day.

H. Security Service:

1. Becky informed the Board that while a door sensor was being serviced on November 20th, when the tech went to check the camera feeds before he left, he was unable to view any of the feeds.
2. The Tech submitted a ticket to get that issue resolved, as it was beyond his experience.
3. Over the following month, staff called multiple times to ask about the service ticket and inquire if a date had been scheduled.
 - a) Don questioned when the current contract was due to expire, which Becky verified to be in 2026.
 - b) Becky did reach out to LPD's sales rep to explain the situation and ask for information about getting a service date scheduled.
4. Dave expressed his concerns about the contract having been breached and stated that it was unacceptable to wait over a month to get a service date scheduled.
5. Becky informed the Board that she has been researching alternatives, such as speaking with Lincoln Land Communications, who only offer home security options.
6. Dave suggested informing LPD's sales rep with George Alarm that LPD may consider breaking the contract due to substandard service being provided.

I. Efficiency Committee:

1. Becky asked the Board to verify if they would still be available to meet prior to the regular monthly meeting in March.
2. The Board noted the date/time of the next meeting.

J. Youth Policy Discussion after guests addressed the Board:

1. Dave stated that there really is not much to discuss as the equipment is not designed for children to utilize it safely, even with parental supervision.
2. Becky expressed her concern about opening the door to letting children that young use the equipment and pointed out that age group's lack of maturity.
3. Dave shared that he believes patrons do not want young kids in that area of the facility nor would they care to walk around them or censor themselves, in fact some may not censor their words and cite the fact that kids should not be in that area.
4. Gary inquired about the time that Mr. Draland brings his son to the facility, which Allison stated that she has seen them at LPD around 7:30-8:30pm.
5. Laura stated that LPD should try and find a compromise or "work around" to fill that need.
6. Both Jennifer and Becky informed the Board that Mr. Draland is not usually as well composed as he presented earlier, his typical behavior is very loud, obnoxious, and rather disruptive.

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- a) There have been troublesome interactions between him and other patrons.
- b) People have complained about him yelling obscenities while using his phone in the facility during his workouts.
7. Gary asked for verification on the current age policy.
 - a) Becky verified that 14-17 year olds require parental authority via a waiver to be on file.
 - b) As for 12-13 year olds, the requirement includes a doctor's authorization, as well as an equipment orientation with Jennifer, and constant parental supervision when using the facility, but there has never been permission granted for children younger than 12 years.
 - c) Bob inquired if it has been written as such previously, which Angie verified that it was not written for years except on the form, but the previous policy stated the Executive Director had the final say on the matter.
8. Dave reminded everyone that the Circuit and Weight equipment are not designed with children in mind, but rather for adults.
9. Don inquired about the age policy used at other gyms and recreational facilities.
 - a) Jen was able to verify that 12 was the youngest she could find in her research.
 - b) Becky also could only find the age of 12, but pointed out that several other facilities have an exercise/activity space designed for children.
10. Laura suggested adding some classes geared towards younger children.
 - a) Gary inquired if there are currently any classes on the schedule that were child friendly.
 - b) Jennifer verified that there are none currently, but the same age policy applied to aerobics classes.
 - c) Becky suggested maybe LPD can see about offering a parent/child class in the aerobic room in the future.
11. Gary stated that he had no issue with Mr. Draland wanting to begin training his son using some light weights, bands, and him wanting to use the treadmill, but nothing else.
12. Dave expressed his concern about granting permission to 1 opening a gate to where more children would request permission and patrons being unhappy about children being in that space, but he was not opposed to looking at creating an area designated for children to work out in the facility.
13. Jen stated that she will research some options for the next meeting.

Executive Session: Employee Matter

At 8:31 p.m. Laura Duffer made the motion to enter Executive Session to discuss an employee matter. Dave Perring moved to second the motion, which then passed after a unanimous, roll-call vote. The Board exited Executive Session at 8:45 p.m., with no matters requiring a vote.

ADJOURNMENT: Seeing no further business, Gary Nodine moved to adjourn the meeting. Bob Thomas moved to second the motion. Motion carried. Adjournment: 8:45 P.M.

NEXT MEETING: The next meeting will be held on Wednesday, February 14, 2024.