

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
SEPTEMBER 13, 2023**

CALL TO ORDER – At 6:00 PM, Don Peasley called to order the Lincoln Park District Board of Commissioners' monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Gary Nodine, Dave Perring, and Laura Duffer. Bob Thomas was absent. Attending from the Park District were Becky Strait, Vern Haseley, Allison Baker, Jennifer Prather, and Angie Coombs. None were absent.

VISITORS –

-Chad & Janet McFadden – Reside in the house that shares a property line with Exchange Club Park on 21st Street. They were recently made aware that their backyard fence extends over and onto the park's property. Don asked how long they have lived at this address, to which Chad stated the property was purchased 7 years ago with the fence having already been installed. Don explained that the discrepancy was discovered during the process of gathering documentation for a grant to upgrade the park amenities. Don clarified that LPD would need IPARKS approval to possibly exchange land, as selling park property is not allowed. Dave assured the McFaddens that there was no ill will towards them and stated that there are certain policies and procedures put in place by the State that LPD must abide by. Becky further noted that there were a few other issues that came to light during the grant application process. Per Becky, the assessment of the park property does allow for a possible land exchange, if approved by the state, and provided a proposed map drafted by the surveyor. Chad asked about the distance from the garage to the new proposed line, which Becky was able to verify as approximately 8 feet. Becky is still communicating with the surveyor to see if he can draft a clearer option, without a jut out section, which would make measurements difficult. Chad asked if they should plan to remove the fence at this point, which Don, Dave, and Becky all agreed that the fence can and should remain until the matter is settled. Gary asked if the issue would affect the planned project, to which Becky stated that it would not be affected at all, but rather an issue as to where LPD needs to maintain the property. Janet commented that it would take some work to relocate the fence and possibly remove their tree house and firepit if there is no possibility of a land exchange. Becky informed the McFaddens that she will follow up with them as she gets more information from the State. The McFaddens thanked the Board for their time before exiting the meeting.

-Kevin Willis, of Bernardi Securities, Inc., and passed out a handout to everyone. Mr. Willis greeted the Board and explained that First Midstate was no longer in the business of processing Bonds, and Bernardi Securities was interested in providing that service. Kevin offered a summary of Bernardi Securities, as it was established in the mid-1980's as a Full-Service Municipal Bond Service Firm. The firm provides public investments and partners with Chapman & Culter. Kevin himself has been in the business for 16 years, and started his career with First Midstate, training directly under Kevin Heid, but has been with Bernardi Securities for the past 5 years. When LPD was in the process of obtaining the 2014 Debt Certificate for the pool, Kevin was part of the team serving LPD. Out of respect for First Midstate, Kevin has not approached LPD to offer his services in the bond process so as not to lead clients away from the company in a competitive manner. Now that they have exited the market, Kevin would like LPD to consider Bernardi Securities for future investments. Kevin explained that there are 2 top tier bonding companies to choose from, one of which is his firm. Even though Bernardi Securities' business address is listed in Chicago, Peru, and O'Fallon (St. Louis area; his office), Kevin works from his home office in Bloomington. Recently, another former employee of First Midstate was hired by his firm, and the plan is to

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open a brick and mortar in Bloomington. The firm has 25-30 employees, which offers a depth of knowledge and experience for all the customers that they serve yet is small enough to still offer a personal touch. Bernardi Securities is a family-owned firm and has a long-standing relationship with Heartland Bank and Trust. The firm works with the local City government and several other local park districts, such as Morton, Chillicothe, Macomb, etc. The scope of services follows the State statutes and procedures, allowing for private placement or a public listing. Private placement helps to reduce costs but limits the scope of the offerings. A term sheet will be drafted to detail the terms and conditions of the deal, which will be circulated to 25-30 businesses with a due date for bids to be submitted. As each bidder includes their proposed rates, the practice allows for a competitive process to get the best rate. As LPD traditionally offers tax-exempt bonds, Kevin has no concerns about placing the debt, even if the decision is made to offer short-term taxable bonds. Bernardi Securities has an active underwriting team, which interacts with the market daily and can assist in the process of finding the best deal. Kevin stated that he is interested in LPD creating a long-term relationship with Bernardi Securities and explained that there are other services that LPD would benefit from should they wish to seek other investment possibilities. Bernardi Securities is regulated and must submit documentation routinely to demonstrate their "fair and reasonable" services. All companies can "cherry pick" their best to show potential clients, but Bernardi Securities sets goals to do better and build long-term relationships with their clientele. Kevin brought to the Board's attention a chart detailing rates and showing the increase since February. At this point, Kevin detailed the status of LPD's debt certificate and bond details. The final payment on the 2014 debt certificate is due January of 2024, which allows for approximately \$400,000 of the bond proceeds to be utilized for Capital Improvement projects. Next year, without the debt payment, the full extension can be budgeted for Capital projects. The current PTELL rate limits LPD's bond issuance to \$803,000 in relation to the CPI, which will make approximately \$760,000 to deposit in the bank for payments and projects. Kevin verified with legal counsel that non-tax bond proceeds can only be utilized for debt payments and capital projects. Fees were summarized to be a flat \$6,500 to Chapman & Cutler, possibly a \$500 paying Agent fee (3rd party, determined by the purchaser of the Bonds), and 0.75% of the bond proceeds go to Bernardi Securities (around \$5,500-6,000). Kevin did bring and leave a copy of the letter of engagement with LPD, should the Board decide to contract with their firm. To finish, Kevin explained that there is traditionally a public hearing held in October to start the bond process, and then he would attend the November meeting to explain the sale and proceeds and help with the signatures and filing documents. At this time, Kevin asked if there were any questions. Gary asked about the difference between taxable and non-taxable bonds, and which is considered to be more desirable. Kevin explained that LPD has always chosen to do non-taxable bonds in the past, but the rate is different for one and non-taxable bonds have greater restrictions than the taxable bonds. Tax-exempt bond proceeds must be spent within 3 years and 50% must be spent in the first 6 months. As the taxable bonds submit those taxes to the IRS, there are no such restrictions, but the rate is higher. Kevin stated that even if LPD chose to sign the other firm presenting that night, he would be comfortable with the decision, as they are both one of the top 2 firms, and the other firm would serve the Board well. With no further questions, Kevin thanked the Board for their time and left the meeting. The Board's consensus was that Kevin was very knowledgeable and respectful.

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-Nathan Fretz, of Stifel Public Finance, greeted the Board and passed out a handout for their review. Nathan informed the Board that Stifel Public Finance is the number one in negotiated Illinois transactions, ranked by issues, since 2020. (handout cited SDC as the source) Nathan gave a brief history of his career, which included 11 years serving 3 different school districts in Sangamon County: New Berlin, Chatham, and Springfield. Nathan's mentor at Stifel is Kevin Heid, who worked directly with LPD when he was employed at First Midstate. Unfortunately, Kevin was unable to attend due to a schedule conflict. Nathan then began to discuss the status of LPD's outstanding debt, which he listed as the upcoming final installment towards the Debt Certificate and the annual 1-year term bond issuance. He did state that last year's market environment was not the most favorable. Park District's debt capacity falls under 2 limits; those that require a referendum and the non-referendum option. The option that requires a referendum is at the high end of the EAV of \$4.9 million and the non-referendum option is limited to 0.575% of the EAV, which would be around \$981,000. The outstanding levy is calculated via the EAV and DSEB, which increases annually by the CPI (rate is always a year in arrears). Last year's 5% increase bumped up the DSEB to \$803,000 for this year. LPD's borrowing options include GO Bonds via referendum (voter approved), which is subject to set debt limits and a maximum term of 25 years. Another option is GO Alternative Revenue Bonds (non-preferred), which includes a required BINA hearing, also known as "back door" or "double barreled". Limits for this type are set upon abatement and carry a max term of 40 years. Again, this type is not a preferred option, but he wanted to include all options. GO Limited Bonds, which are the usual type issued by LPD, also require a BINA hearing and are subject to DSEB limits, with a max term of 25 years. Debt Certificates, like what LPD opted for to fund the 2014 Pool improvement project, is the final option. There is no back door option or separate levy issued via this option, as the issuer uses its own funds to reimburse. The max term for Debt Certificates is 20 years. Nathan presented some brief information about the firm for the Board. Stifel has local offices in Bloomington and Springfield. Not only has Stifel been a leading underwriting firm in IL for the past 130 years, but it also has a large presence in the municipal and retail environments. Recent interest rates make the sale/purchase of bonds more appealing in the market. The firm provides underwriting services, has a good reach to a variety of purchasers, and will walk through the process with LPD. The current bond rating cost is approximately \$12,000-13,000, which is advantageous. Nathan explained that having bond insurance makes the rating more attractive to potential buyers, which is an extra cost. Stifel will buy the bonds to then sell publicly, usually out of the St. Louis branch. The firm can act as the placement agent, which is typical for smaller bonds with terms less than 10 years. Federal Law allows Stifel to bid out to 25 companies, with no rating requirement, which is cost efficient even less the fees accrued. Bond counsel would be Chapman & Cutler, who quoted their services at \$6,500 for the annual issuance. Either way, Stifel will have 6 bankers and 3 support staff working to find the best rate for LPD. Nathan assured the Board that Kevin and himself will be available to walk LPD through the process by establishing a clear timeline and providing a transparent note of responsibilities to minimize the burden. Becky asked how much of the actual contract would LPD be responsible for processing. Nathan explained that counsel would draft the paperwork ready for signature and he would walk the Board through the signature pages. As the bonds are an annual issuance, or roll-over bonds, the process is typically simple and takes around 60-90 days to complete. To finish, Nathan drew the Board's attention to the page of the handout detailing the "snapshot" of the staff. Nathan described the 6 pictured as having a close working relationship with each other to prepare the term sheets and circulars. Nathan detailed his background in public accounting, citing

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his experience with the Springfield Park District for 2-3 years to help via their annual audits. He also expanded on his history of working as a public accountant and auditor previously. Nathan then asked the Board if they had any questions. A question about the rate/fee was asked, which Nathan said that the fee would be negotiable, but typically \$5,000-6,000, which is around 1% of the Bond proceeds. As Kevin works from Bloomington and Nathan works from Springfield, LPD would have both on hand for in-person meetings easily. With no further questions, Nathan thanked the Board for their time and left the meeting.

Becky explained to the Board that she had first met with representatives from Stifel and was very impressed by their presentation. However, Kevin presented equally as well, and seemed more eager to work with LPD. Kevin Heid, of Stifel, would likely be retiring in the next few years and Nathan would likely become the main point of contact. Bernardi Securities appears to be more competitive of the three companies that Becky had met with. Dave stated that market penetration is a must for the process. Don commented that he appreciated the fact that Bernardi Securities left a contract, whereas Stifel did not. Becky stated that she appreciated it when Kevin stated that he would be happy with either choice that LPD made as he knew that LPD would be well served by either company in the bond process. Gary stated that he liked Kevin better and commented on the higher rates. Becky informed the Board that Kevin had explained to her that the higher rates charged by First Midstate was one of the reasons why he chose to leave the firm. Angie stated that she had reviewed each firm's website prior to the meeting, and Stifel's is very dry stating their success in business, but Bernardi Securities is all about how they have helped communities with their financial assistance.

MINUTES OF MEETING – Minutes of the August 9, 2023, meeting were presented. Don asked if there were any questions, comments, or suggested amendments. Laura Duffer made the motion to approve the minutes as presented. Dave Perring moved to second the motion, which then passed after a unanimous roll-call vote.

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

GENERAL	-	\$	11,471.98
RECREATION	-	\$	15,812.51
LIABILITY	-	\$	4,718.00
CAPITAL IMP.	-	\$	23,512.69

Gary inquired about the fees charged by Tripplett, which Angie verified was a fee to repair the A/C in the pool concession. Dave requested that the report be printed with a larger font. Laura Duffer made the motion to approve Accounts Payable as presented, which was seconded by Gary Nodine, and passed after a unanimous, roll-call vote.

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CASH FLOW REPORT – The following balances were reported as of August 31, 2023.

GENERAL	-	\$	63,013.20
RECREATION	-	\$	157,863.41
CAPITAL IMPROVEMENT	-	\$	898,553.68
AUDIT	-	\$	9,651.68
LIABILITY	-	\$	98,051.51
2014 DEBT CERT.	-	\$	5,083.51
BOND FUND	-	\$	362,265.80

Don asked about the most recent real estate tax distribution, which Angie stated that it was deposited into the General Fund that morning. However, Angie needed to receive the statement from the Clerk to be able to transfer the funds as they are to be allocated.

EXECUTIVE DIRECTOR – BECKY STRAIT

- A Slideshow presentation was displayed:

➤ Events:

- The Balloons over 66 5K went well.
- We tried to host an adult swim event one evening that had a few attendees.
- Staff will participate in the Homecoming Parade and CIVC Golf Outing on September 15th.

➤ Capital Improvements:

- Lehn & Fink Project:
 - The playground was installed, but it was decided to expand the border in one area.
 - We are waiting for the additional pieces to be delivered and the sail that was on backorder before the mulch will be installed.
- Club Exchange Park:
 - OSLAD Grant application deadline is September 15th.
 - The original company contracted for the design and specs quoted a total of \$550,000, knowing that LPD's budget was \$350,000, and cited high costs for asphalt & demo.
 - The representative did cite that the asphalt and demo quotes were Chicago prices not local.
 - Possibly quoted higher to max out the budgeted amount.
 - Another company reached out after seeing the FaceBook post about the proposed project.
 - This company is a well-known playground supplier, with a representative in Bloomington, who has partnered with a French manufacturer to enter the market of multi-use gaming areas.
 - Provided a quote of \$50,000 for the asphalt and \$26,000 for the excavation.
 - Don asked about the quote including prevailing wage rates, which Becky verified that it does and that the company is part of the IL Sourcewell contract that does not require bids and are pre-approved.
 - This company quoted \$250,000, which includes a shade sail and the pad and path.
 - Stylistically, the MUGA is very similar to the other design, except for the fencing is horizontal instead of vertical.
 - Gary inquired about the multi-use purposes, which Becky verified the planned usage is for tennis, pickleball, badminton, soccer, hockey, and handball as options.
 - The other design could not incorporate tennis and had a better fitness area.
 - This new company is willing to install the competitor's fitness equipment in place of their own equipment offered.
 - Dave asked if the equipment was "stealable" which Becky stated that it will be attached.

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- Dave inquired about the funding, which Angie reminded the Board that the estimated costs would be covered by the portion unused this fiscal year in the original plan for Lehn & Fink Park's improvement, around \$175,000.
- Becky verified that the budget for the project was \$350,000, with a potential matching OSLAD grant to fund half of the project.
- Gary queried the plan if the grant is not awarded, which Becky stated that the Board will need to then decide what to do to improve the park.
 - Dave asked why the fitness area was not included in the first design, but Becky assured him that it was just located in a different area in the schematics originally.
- Gary asked if the project could still be completed, but in phases, if the grant is not awarded, which Becky verified that it could be.
- Becky and Angie briefly summarized the budget for Lehn & Fink and the balance remaining in the fund at the end of the current fiscal year, which can then be allocated to cover costs to upgrade Exchange Club Park next year.
- Angie reminded the Board that, as was just previously mentioned in the Bond presentations, that LPD has 3 years to use capital funds from bond proceeds.
- Don recommends moving forward with the grant application process.
- Boundary Issues at Parks:
 - Becky informed the Board that, per IAPD, LPD should not be able to be held liable for any injuries sustained on the property within the existing fenced area of the backyard adjacent to Exchange Club Park.
 - Becky is working with the surveyor to draft a proposed adjustment to the boundary lines that will meet IAPD and IPARKS requirements while still being fair to the tenants.
 - Don requested a motion to approve proceeding with a land exchange with the McFadden's property adjacent to Exchange Club Park. Gary Nodine made the motion to approve, per approval from the state agencies. Dave Perring moved to second the motion, which then passed after a unanimous, roll-call vote.
 - Becky continued to inform the Board that an alternative option may exist to draft a document for non-holds liable without a land swap in respect to the issue at Lehn & Fink Park.
 - Dave cited the state's mandate prohibiting sale or donation of park district land without all the legal "hoops" issued by IDNR and IPARKS, and suggested checking with zoning.
 - Laura asked if there would be a potential zoning issue.
 - Becky is uncertain but will be checking into this, and informed the Board that the surveying fees would be around \$2,000.
- Ballroom Remodel:
 - The plans to add the extra storage structure have been removed due to cost.
 - Plans to remodel the cold storage area have been added due to its crumbling exterior.
 - The intent for the area is to add an overhead door to allow the golf cart to be stored there.
 - Doing so will free up space in the baseball shed.
 - Dave asked if there has been a quote submitted, which Becky stated not yet, but she can request one from both Farnsworth and Ottobaum.
- Staff/Security/Other:
 - Becky attended a Legislative Meeting hosted by the State and met Sally Turner.
 - Learned that Sally offers services to local units of government to get the most out of their annual tax levy.
 - Becky scheduled a meeting with Sally and Angie sat in, too.
 - Sally came with calculations in hand that LPD has about \$30,000 additional tax dollars available this year over last.

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- Angie and Becky asked questions about the SRA tax, which Sally will be researching along with previous questions about LPD's tax levy.
- Solar Installation: Per the company, they are closer to scheduling an installation date.
- CPR/First Aid: Training for staff is scheduled for September 23rd and October 14th.
- Scully Park:
 - Pickleball Court/Board Commissioners have been contacted on the matter:
 - Many complaints have been received by the public, along with requests for more courts.
 - County representatives are looking into options.
 - LCHS will be including pickleball lines on their new 6-court upgrade.
 - Ice Rink:
 - Becky had a quick meeting with the County about the Ice Rink.
 - The County does not want to pay for security this year.
 - LPD does not have the resources to assist with the rink set-up or tear-down this year.
 - The Board agreed that security is a concern for our staff on County property.
 - Becky stated that one solution offered was to have officers do more rounds of the park.
 - The Board agreed that coverage was not guaranteed should there be an incident.
 - The Board felt that there were no big issues due to the presence of security.
 - Gary asked if security would only be needed during the dark hours.
 - The Board's consensus was that security needs to be present with children present, including the LPD staff.
- Vern informed the Board that he asked Becky about ordering a golf ball washer for the range. The item was quoted around \$1,200-3,500, and the profits this year have been twice of the previous year at \$1,200. Gary asked if there was a need to purchase more balls, which Becky stated that there have been minimal complaints about availability this year.

OPERATIONS REPORT – VERN HASELEY

- Vern stated that the pool has been emptied for the season, and that the water was chilly the last few days before draining.

PROGRAM REPORT – ALLISON BAKER

- Swing Dance lessons will be offered in October, with 7 couples already registered.
- Tuesday evening's dance group has been busy. Laura interjected that she hopes for more attendees once they see the ballroom after the remodel. Allison continued to state that the class will end just prior to the Foundation Fundraiser, which consists of swing dancing and a live band.
- Halloween festivities are in the planning stages, with another year to offer events both indoors and outdoors. Lifeguards and NHS members have signed up to volunteer for both events. Sponsor letters have been posted and a response has already been received.
- Jr. Railer Registration is scheduled to open October 2nd, and the fee has been increased for the first time in a few years (\$50 to \$60) to help offset the annual increase in minimum wage for the officials. Late fees will also be implemented this year. Sam will be meeting to discuss the schedule and any supplies needed. As there were several girls registered last year, a few parents have inquired about the possibility of a separate division for girls. Parents cited that the older the kids get, the less they seem to enjoy playing co-ed. Jennifer pointed out that the girls' high school team placed second in state, which probably will help with the numbers. Allison will see if the girls can be coordinated to ref the girls' games like the boy's team already does. There was a consensus to try and get

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a division for the girls, and Laura suggested that the ages might need to be mixed, but worth a try.

- Railsplitter Festival is coming up and LPD will be providing activities for the children's area.
- The Fall/Winter Guide has been made for a quick view of activities and programs offered.
- Overstock from concessions has been sold to the LCHS Football Boosters.
- February 19th (President's Day) will be the next Job Fair.
- Pat Hake, LCHS, reached out about scheduling time for the kids to have a pickleball league starting in October on Mondays from 3:45-5:00.

FITNESS MANAGER'S REPORT – JENNIFER PRATHER

- Group Fitness class attendance in August was 1,012 participants, which did not include Water Aerobic classes.
- The Balloons over 66 5K had 38 participants, and several volunteers, but the numbers were possibly down due to the extreme heat.
- Chris Thomas' Circl class was popular and will be added to the regular schedule.
- Cindy Schemp was the guest speaker for the August Health & Wellness event. She spoke on organizing and decluttering. Next month will be Jody Phillips with a painting activity.
- The Active Agers have a potluck scheduled for September 15th.
- Sportsman has been great at communicating with us regarding requested features and problems found. With Angie's help, Jennifer was able to access a class roster, and was able to request a feature to save her having to do things manually, which can now be scheduled to send automatically.
- October will be fundraising for Breast Cancer research again.
- November/December class schedule is in the works.
- Jennifer and Allison will be attending the Oasis Open House next week.
- Molly, from LMH, has reached out to inquire about offering CATCH classes this year.

POOL MANAGER'S REPORT – JENNIFER PRATHER

- "Adult Only" swim had low attendance but was the same week as the State Fair.
- Family Fun Day in August had a circus theme and donations were for the local food pantry.
- Pool Parties totaled 25 this season, with 3 days each week. Last year only had 20.
- Pool staff will be a little different next year, Emma Adams will be coordinating swim lessons and Mattea McFadden will be coordinating pool parties.
- Lincoln Women's Club has requested a post-season update regarding the scholarship.
- August – Labor Day averaged about 10 lap swimmers each day, but there will be more info regarding pool attendance next month.
- Becky and Jennifer researched and found a company that will re-strap the pool's deck and lounge chairs for a decent price, including pick-up, storage, and delivery. Gary asked who would be doing the project, which Jennifer verified the company was called Midwest Excelsior. Gary inquired if the company would be refurbishing or simply re-strapping, which Vern stated that the frames were made from aluminum and didn't rust.
- Jen stated that she would be stepping back from some pool management duties next season, but still do some of the administrative and training parts of the position. Becky informed the Board that Savannah Conrady reached out to LPD after attending the July 4th celebration as Lincoln Fire Department Staff on site. She explained that she was part of the county dive team and interested in guarding for LPD. Jen stated that the duties of the Pool Manager were more full-time than initially presented. With Savannah and other guards assuming new duties, she will be free to focus more on the fitness side.

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CORRESPONDENCE:

- Becky informed the Board of an issue that she was notified of that day. An adult member wanted to have his 8-year-old child use the weight room and was unsatisfied when he was denied access. The Board agreed to maintain the age existing policy for use of the circuit and weight/strength room.

UNFINISHED BUSINESS:

A. Capital Improvements:

1. Solar Project: See Executive Director's Report.
2. Lehn & Fink Improvement Project: See Executive Director's Report.
3. Ballroom Remodel Project: See Executive Director's Report.

B. Aquatic Center: See Operation Supervisor's Report.

C. City Parks:

1. Postville Park playground has been removed and the new installation has begun.
2. Laura inquired about the old unit from Lehn & Fink Park to which Vern stated was junked due to a miscommunication between Little Galilee about the timeline.

NEW BUSINESS:

A. Electing a new company for the annual Bond Issuance:

1. Don requested a motion be made.
2. Gary Nodine made the motion to approve the selection of Bernardi Securities, Inc.
3. Laura Duffer moved to second the motion, which then passed after a unanimous, roll-call vote.

B. Annual Audit Report for Fiscal Year 2022:

1. Angie handed out the final report prepared by the Auditor with Estes, Bridgewater & Ogden.
2. She asked the Board to take them home for review before next month's meeting.

C. Lap Pool Sandblasting & Painting:

1. Vern stated that there was no point in just doing the stripes, suggested painting it all.
2. It was also mentioned that the state requires a portion on top to also be painted.

D. Mower Replacement:

1. Vern requested a quote on a new mower, it was not unreasonable, but he was told that if he wants a new mower next year, then an order needs to be placed promptly.
2. A new mower, even with a trade-in credit, would cost around \$28,000.00.
3. A lease option would run around \$11,000 and allow replacement on rotation every 5-6 years.
 - a) Dave asked the year of the current model needing to be replaced.
 - b) Vern verified that it was a 2005 model.
4. Gary Nodine made the motion to order a new mower, on lease terms.
5. Laura Duffer moved to second the motion, which then passed after a unanimous, roll-call vote.

Vern informed the Board that per the new counter installed in the pump house, the pool used around 197,000 gallons to maintain levels throughout the season. As this is the first year to have the counter, there is no previous year's comparison to be made until next season.

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Executive Session: NONE

ADJOURNMENT: Seeing no further business, Gary Nodine moved to adjourn the meeting, Dave Perring moved to second the motion. The motion carried. Adjournment: 8:36 P.M.

NEXT MEETING: The next meeting will be held on Wednesday, October 11, 2023.