

ORDINANCE NO. 338

BUDGET AND APPROPRIATION ORDINANCE

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS
FOR THE LINCOLN PARK DISTRICT, LOGAN COUNTY,
ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF
JANUARY 2020 AND ENDING ON THE
THIRTYFIRST (31ST) DAY OF DECEMBER 2020**

**BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS (“BOARD”) OF
THE LINCOLN PARK DISTRICT (“Park District”), Logan County, Illinois:**

SECTION 1. It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared an amended combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing was held at the Lincoln Park District, Lincoln, Illinois on the 11th day of December, 2019 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Courier, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January, 2020 and ending on the thirty-first (31st) day of December, 2020.

I - GENERAL FUND

INCOME:

cash on hand	43,000.00
property tax anticipated	149,000.00
state replacement tax estimated	55,278.00
mobile home tax estimated	.00
building rentals	6,450.00
interest on savings	160.00
miscellaneous	<u>400.00</u>
TOTAL FUNDS AVAILABLE	254,288.00

EXPENDITURES:

	<u>BUDGET</u>	<u>APPROPRIATED</u>
1. Administrative and General		
salary, director	14,800.00	16,200.00
salary, operations supervisor	20,950.00	23,200.00
salary, business manager	31,075.00	32,700.00
health insurance	41,700.00	46,000.00
publications	345.00	400.00
office supplies	1,300.00	1,600.00
postage	500.00	600.00
meeting expenses	700.00	800.00
legal fees	4,500.00	6,000.00
contractual bookkeeping	15,600.00	17,500.00
contractual copier	2,600.00	2,800.00
membership dues	4,000.00	4,500.00
miscellaneous	<u>800.00</u>	<u>1,000.00</u>
Administrative and General Total	138,870.00	153,300.00
2. Parks		
park maintenance wages	10,250.00	13,500.00
grounds/landscape/repairs	3,000.00	3,500.00
electrical, Postville park	250.00	400.00
porta pots, Memorial park	2,500.00	3,000.00
trash service	<u>3,300.00</u>	<u>3,500.00</u>
Parks Total	19,300.00	24,100.00

3. Building Repairs and Maintenance		
custodian wages	24,075.00	26,200.00
janitorial supplies	1,600.00	2,000.00
repairs and maintenance	2,800.00	3,575.00
improvements	250.00	450.00
garage repairs/maintenance/propane	5,300.00	6,800.00
pest control	1,200.00	1,300.00
HVAC repairs/maintenance	500.00	700.00
electrical	4,100.00	5,500.00
water	<u>700.00</u>	<u>800.00</u>
Building Repairs and Maintenance Total	40,525.00	47,325.00
4. Equipment		
mower repairs	4,500.00	6,000.00
tractor repairs	3,500.00	4,000.00
truck repairs	2,000.00	3,000.00
other repairs/maintenance	1,900.00	2,400.00
gas-oil-grease-etc.	9,500.00	11,500.00
small equipment	300.00	400.00
tools	900.00	1,100.00
shop supplies	<u>1,000.00</u>	<u>1,250.00</u>
Equipment Total	23,600.00	29,650.00
GENERAL FUND TOTAL	222,295.00	254,375.00

II - ILLINOIS MUNICIPAL RETIREMENT FUND

INCOME:

cash on hand		15,000.00
property tax anticipated		35,000.00
state replacement tax estimated		<u>4,145.00</u>
TOTAL FUNDS AVAILABLE		54,145.00

EXPENDITURES:

	<u>BUDGET</u>	<u>APPROPRIATED</u>
IMRF	35,000.00	40,000.00
IMRF Total	35,000.00	40,000.00
IMRF FUND TOTAL	35,000.00	<u>40,000.00</u>

III - LIABILITY FUND

INCOME:

cash on hand		49,000.00
property taxes anticipated		<u>90,000.00</u>
TOTAL FUNDS AVAILABLE		139,000.00

EXPENDITURES:

	<u>BUDGET</u>	<u>APPROPRIATED</u>
liability insurance	85,000.00	90,000.00
unemployment insurance	10,000.00	<u>12,000.00</u>
Liability Fund Total		<u>102,000.00</u>
LIABILITY FUND TOTAL	95,000.00	<u>102,000.00</u>

IV - AUDIT REPORT

INCOME:

cash on hand		4,700.00
property tax anticipated		<u>4,000.00</u>
TOTAL FUNDS AVAILABLE		8,700.00

EXPENDITURES:

	<u>BUDGET</u>	<u>APPROPRIATED</u>
audit report	6,500.00	<u>7,000.00</u>
Audit Total		<u>7,000.00</u>
AUDIT FUND TOTAL		<u>7,000.00</u>

V - PAVING AND LIGHTING FUND

INCOME:

cash on hand		3,109.00
property tax anticipated		<u>6,000.00</u>
TOTAL FUNDS AVAILABLE		9,109.00

EXPENDITURES:

installation of lights and road repairs	<u>BUDGET</u>	<u>APPROPRIATED</u>
	7,000.00	<u>7,500.00</u>
Paving and Lighting Fund Total		7,500.00

PAVING AND LIGHTING FUND TOTAL **7,500.00**

VI - POLICE FUND

INCOME:

cash on hand		4,800.00
property tax anticipated		<u>6,000.00</u>
TOTAL FUNDS AVAILABLE		10,800.00

EXPENDITURES:

wages	<u>BUDGET</u>	<u>APPROPRIATED</u>
	4,000.00	4,250.00
supplies, equipment	900.00	1,000.00
security system	<u>1,500.00</u>	<u>1,750.00</u>
Police Fund Total	6,400.00	7,000.00

VII – Social Security Fund

INCOME:

Cash on hand		
Property tax anticipated	30,192.00	30,192.00
TOTAL FUNDS AVAILABLE		

VII - RECREATION FUND

INCOME:

cash on hand	115,000.00
property tax anticipated	125,800.00
activity fees anticipated	69,950.00
tournaments	11,050.00
vending	3,250.00
concessions	16,500.00
miscellaneous	<u>4,500.00</u>
TOTAL FUNDS AVAILABLE	346,050.00

EXPENDITURES:

	<u>BUDGET</u>	<u>APPROP.</u>
1. Administrative and General		
salary, director	14,595.00	16,000.00
salary, program coordinator	34,800.00	36,100.00
wages, property and maintenance	34,250.00	35,400.00
wages, administrative assistant	32,700.00	33,700.00
award program	300.00	600.00
publications	7,740.00	8,400.00
office supplies	1,500.00	1,200.00
advertising	3,200.00	3,500.00
postage	350.00	400.00
online fees	7,140.00	8,300.00
telephone	6,550.00	7,500.00
miscellaneous	900.00	1,200.00
health ins. Tony/Abby	11,000.00	12,000.00
Adm. and General Totals	155,025.00	164,300.00
2. Maintenance		
electric	15,150.00	16,250.00
water	4,450.00	4,950.00
trash	<u>2,750.00</u>	<u>3,285.00</u>
Maintenance Total	22,350.00	24,485.00

3. Aquatic Center		
wages, management	5,090.00	7,090.00
wages, guards	33,600.00	36,650.00
wages, maintenance	8,700.00	8,900.00
wages, admissions	3,095.00	3,290.00
utilities, electric	7,500.00	8,500.00
building repairs	1,600.00	2,000.00
equipment repairs	1,200.00	2,400.00
chemicals	8,410.00	11,675.00
office supplies	300.00	400.00
water	2,250.00	3,050.00
miscellaneous supplies	1,225.00	1,550.00
deck equipment	800.00	915.00
staff training	1,200.00	2,400.00
concession product	6,500.00	8,000.00
concession supplies	<u>200.00</u>	<u>300.00</u>
Aquatic Center Total	81,670.00	97,120.00
4. Driving Range		
wages	0.00	0.00
building repairs	200.00	400.00
equipment repairs	100.00	250.00
supplies	600.00	800.00
equipment	100.00	250.00
grounds	<u>200.00</u>	<u>300.00</u>
Driving Range Total	1,200.00	2,000.00
5. Diamond Maintenance		
wages	8,500.00	11,500.00
lights	3,150.00	4,000.00
maintenance supplies	2,500.00	3,000.00
improvements	<u>3,250.00</u>	<u>5,000.00</u>
Diamond Maintenance Total	17,400.00	23,500.00
6. Officials		
wages	<u>8,500.00</u>	<u>10,000.00</u>
Officials Total	8,500.00	10,000.00
7. Miscellaneous Programs		
instructor wages	3,400.00	4,200.00
supplies/expenses	<u>9,725.00</u>	<u>10,500.00</u>
Miscellaneous Programs Total	13,125.00	14,700.00

8. Special Events		
fireworks	12,500.00	12,750.00
supplies, etc.	<u>4,100.00</u>	<u>5,000.00</u>
Special Events Total	16,600.00	17,750.00
9. Skatepark		
maintenance	<u>0.00</u>	<u>0.00</u>
Skatepark Total	0.00	0.00
10. Concession		
wages	10,000.00	11,000.00
building repair	500.00	800.00
equipment/supplies	500.00	1,000.00
product	10,500.00	11,000.00
electricity	<u>500.00</u>	<u>700.00</u>
Concession Total	22,000.00	24,500.00
11. Tournaments		
wages, director	2,475.00	3,000.00
wages, concession & maintenance	6,380.00	8,000.00
umpires	3,850.00	5,900.00
concessions	2,400.00	3,000.00
merchandise	2,100.00	3,200.00
miscellaneous	<u>1,100.00</u>	<u>1,300.00</u>
Tournament Total	18,305.00	24,400.00
RECREATION FUND TOTAL	<u>356,175.00</u>	<u>402,755.00</u>

VIII - RECREATION AND COMMUNITY CENTER

INCOME:

cash on hand	115,000.00
property tax anticipated	107,500.00
activity fees/daily fees/membership fees anticipated	194,175.00
pro shop merchandise	9,500.00
miscellaneous	<u>2,500.00</u>
TOTAL FUNDS AVAILABLE	428,675.00

EXPENDITURES

	<u>BUDGET</u>	<u>APPROP.</u>
1. Administrative and General		
salary, director	29,290.00	31,100.00
salary, operations supervisor	21,100.00	23,100.00
sportscenter supervisor wages	67,535.00	70,100.00
sportscenter instructor wages	12,975.00	15,100.00
fitness director wages	32,800.00	34,600.00
personal trainer wages	3,500.00	6,000.00
office supplies	1,425.00	1,550.00
miscellaneous supplies/licensing fees	1,200.00	1,250.00
clothing allowance	600.00	900.00
marketing/promotions/media	5,000.00	5,500.00
health ins.-Jacki	6,000.00	6,500.00
entertainment	<u>3,350.00</u>	<u>4,000.00</u>
Adm. and General Total	184,775.00	199,700.00
2. Repairs and Maintenance		
sportscenter maintenance wages	18,345.00	19,300.00
audio/visual software	850.00	1,000.00
security system	8,450.00	8,700.00
building repairs	9,000.00	11,700.00
equipment repairs	9,000.00	9,300.00
janitorial supplies	6,675.00	7,600.00
activity/fitness equipment, etc.	2,300.00	2,450.00
rug/towel service	300.00	500.00
pest/rodent control	1,000.00	1,500.00
utilities: gas	15,700.00	18,800.00
electric	39,750.00	41,250.00
water	1,250.00	1,450.00
miscellaneous activities	<u>1,100.00</u>	<u>1,500.00</u>
Repairs & Mtce. Total	113,720.00	125,050.00
3. Pro Shop		
merchandise/product	7,500.00	9,000.00
supplies	<u>1,100.00</u>	<u>1,400.00</u>
Pro Shop Total	8,600.00	10,400.00
REC AND COMM. CENTER FUND TOTAL	<u>307,095.00</u>	<u>335,150.00</u>

SUMMARY OF FUNDS

I	GENERAL FUND	254,375.00
II	IMRF FUND	40,000.00
III	LIABILITY FUND	102,000.00
IV	AUDIT FUND	7,000.00
V	PAVING AND LIGHTING FUND	7,500.00
VI	POLICE FUND	7,000.00
VII	SOCIAL SECURITY FUND	30,192.00
VIII	RECREATION FUND	402,755.00
VIII	RECREATION AND COMMUNITY CENTER FUND	<u>335,150.00</u>

GRAND TOTAL **1,184,972.00**

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2020 and ending December 31, 2020 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2020 and prior years are hereby reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of the other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$349,500.00
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$901,801.00.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$1,170,472.00.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$90,915.00.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$572,172.00.

SECTION 4. The receipts and revenues of the Lincoln Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 11th day of December, 2019

AYES: _____ ABSENT: _____

NAYS: _____ ABSTAIN: _____

LINCOLN PARK DISTRICT

[SEAL]

By: _____

Board President

ATTEST:

Board Secretary

CAPITAL IMPROVEMENT FUND

BUDGET

2020

INCOME:

cash on hand	\$300,000.00
funds in Certificate of Deposit	\$1,000,000.00
property tax anticipated	650,000.00
G.O. Bond proceeds	700,000.00
interest	<u>5,750.00</u>
TOTAL FUNDS AVAILABLE	<u>\$2,655,750.00</u>

EXPENDITURES:

1. Project Allocations

aquatic center	\$30,000.00
OSLAD project	360,000.00
Roof Repair	600,000.00
misc.	<u>25,000.00</u>
Project Allocations Total	<u>\$1,015,000.00</u>

2. Annual Allocations

cardio equipment	\$ 10,000.00
weight/fitness equipment	10,000.00
misc. equipment	5,000.00
office equipment	5,000.00
building improvements	10,000.00
aquatic center	10,000.00
equipment leases	10,000.00
professional services	5,000.00
sportscenter improvements	10,000.00
play equipment	25,000.00
wages	10,000.00
alarm/security	10,000.00
contingencies	<u>5,000.00</u>
Annual Allocations Total	<u>\$ 125,000.00</u>

3. Debt Payments

debt certificate principal and interest	\$ 433,138.00
G.O. Bond principal and interest	<u>700,000.00</u>
Debt Payment Total	<u>\$ 1,133,138.00</u>

CAPITAL FUND TOTAL **\$ 2,273,138.00**