

ORDINANCE NO.346

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS
FOR THE LINCOLN PARK DISTRICT, LOGAN COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF JANUARY 2022
AND ENDING ON THE THIRTYFIRST (31ST) DAY OF DECEMBER 2022

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS ("BOARD") OF
THE LINCOLN PARK DISTRICT ("PARK DISTRICT"), LOGAN COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared an amended combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing was held at the Lincoln Park District, Lincoln, Illinois on the 8th day of December, 2021 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such a hearing by publication in the Courier, and newspaper published within the Park District; and
- © That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January, 2022 and ending on the thirty-first (31st) day of December, 2022.

I - GENERAL FUND

INCOME:

Cash on Hand	72,000.00
Property Tax Anticipated	152,350.00
State Replacement Tax Estimated	65,000.00
Mobile Home Tax Estimated	0.00
Building Rental Income	3,500.00
Interest on Savings	100.00
Miscellaneous	250.00
TOTAL FUNDS AVAILABLE	\$293,200.00

EXPENDITURES:

1. Administrative and General

	BUDGET	APPROPRIATED
Salary, Director	14,800.00	16,200.00
Salary, Operations Supervisor	23,000.00	24,000.00
Salary, Business Manager	43,000.00	44,000.00
Health Insurance	28,000.00	30,000.00
Publications	100.00	150.00
Office Supplies	1,500.00	1,600.00
Postage	300.00	400.00
Meeting Expenses	1,200.00	1,300.00
Legal Fees	3,500.00	5,000.00
Contractual Bookkeeping	2,000.00	3,000.00
Contractual Copier	6,000.00	6,500.00
Membership Dues	2,000.00	2,500.00
Miscellaneous	800.00	1,000.00
Administrative and General Total	126,200.00	135,650.00

2. Parks

Park Maintenance Wages	22,000.00	23,000.00
Grounds/Landscape/Repairs	4,000.00	4,500.00
Electrical, Postville Park	150.00	200.00
Port-a-Pots, Memorial Park	2,500.00	3,000.00
Trash Service	3,000.00	3,250.00
Parks Total	31,650.00	33,950.00

3. Building Repairs and Maintenance

Custodian Wages	30,000.00	32,000.00
Janitorial Supplies	2,000.00	2,500.00
Repairs and Maintenance	4,000.00	5,000.00
Improvements	250.00	450.00
Garage Repairs/Maintenance/Propane	4,000.00	4,500.00
Pest Control	500.00	600.00
HVAC Repairs/Maintenance	500.00	700.00
Electrical	9,000.00	10,000.00
Water	500.00	600.00
Building Repairs and Maintenance Total	50,750.00	56,350.00

4. Equipment

Mower Repairs	3,000.00	3,500.00
Tractor Repairs	2,500.00	3,000.00
Truck Repairs	2,000.00	3,000.00
Other Repairs/Maintenance	1,500.00	1,900.00
Gas-Oil-Grease-etc.	7,000.00	8,000.00
Small Equipment	300.00	400.00
Tools	900.00	1,100.00
Shop Supplies	1,250.00	1,500.00
Equipment Total	18,450.00	22,400.00

GENERAL FUND TOTAL: \$227,050.00 \$248,350.00

II. ILLINOIS MUNICIPAL RETIREMENT FUND

INCOME:

Cash on Hand	15,000.00
Property Tax Anticipated	35,000.00
State Replacement Tax Anticipated	4,145.00
TOTAL FUNDS AVAILABLE	\$54,145.00

EXPENDITURES

	<u>BUDGET</u>	<u>APPROPRIATED</u>
IMRF	35,000.00	40,000.00
IMRF Total	35,000.00	40,000.00

IMRF FUND TOTAL: \$35,000.00 \$40,000.00

III. LIABILITY FUND

INCOME:

Cash on Hand	95,000.00
Property Tax Anticipated	90,000.00
TOTAL FUNDS AVAILABLE	\$185,000.00

EXPENDITURES

	<u>BUDGET</u>	<u>APPROPRIATED</u>
Liability Insurance	85,000.00	90,000.00
Unemployment Insurance	10,000.00	12,000.00
Liability Fund Total	95,000.00	102,000.00

LIABILITY FUND TOTAL \$95,000.00 \$102,000.00

IV. AUDIT REPORT

INCOME:

Cash on Hand		4,700.00
Property Tax Anticipated		7,000.00
TOTAL FUNDS AVAILABLE		\$11,700.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Audit Report	6,500.00	7,000.00
Audit Total	6,500.00	7,000.00
AUDIT FUND TOTAL	\$6,500.00	\$7,000.00

V. PAVING AND LIGHTING FUND

INCOME:

Cash on Hand		3,109.00
Property Tax Anticipated		7,000.00
TOTAL FUNDS AVAILABLE		\$10,109.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Installation of Lights and Road Repairs	7,000.00	7,500.00
Paving and Lighting Fund Total	\$7,000.00	\$7,500.00
PAVING AND LIGHTING FUND TOTAL	\$7,000.00	\$7,500.00

VI. POLICE FUND

INCOME:

Cash on Hand		4,800.00
Property Tax Anticipated		11,500.00
TOTAL FUNDS AVAILABLE		\$16,300.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Wages	4,500.00	5,000.00
Supplies/Equipment	900.00	1,000.00
Security System	5,000.00	5,500.00
Police Fund Total	\$10,400.00	\$11,500.00
POLICE FUND TOTAL	\$10,400.00	\$11,500.00

VII. SOCIAL SECURITY FUND

INCOME:

Cash on Hand		
Property Tax Anticipated		30,192.00
TOTAL FUNDS AVAILABLE		\$30,192.00

SOCIAL SECURITY FUND TOTAL **\$30,192.00**

VIII. RECREATION FUND

INCOME:

Cash on Hand	50,000.00
Property Tax Anticipated	144,763.00
Activity Fees Anticipated	200,000.00
Tournaments	2,000.00
Vending	1,000.00
Concessions	25,000.00
Miscellaneous	5,000.00
TOTAL FUNDS AVAILABLE	<u>\$427,763.00</u>

EXPENDITURES

BUDGET

APPROPRIATED

1. Administrative and General

Salary, Director	15,000.00	16,500.00
Salary, Program Coordinator	36,000.00	37,500.00
Wages, Property and Maintenance	38,000.00	39,000.00
Wages, Administrative Assistant	20,000.00	22,000.00
Award Program	300.00	400.00
Publications	250.00	500.00
Office Supplies	1,250.00	1,500.00
Advertising	5,000.00	6,000.00
Postage	300.00	350.00
Online Fees	7,000.00	8,000.00
Telephone	10,000.00	10,500.00
Miscellaneous	900.00	1,200.00
Administrative and General Totals	<u>134,000.00</u>	<u>143,450.00</u>

2. Maintenance

Wages, Custodian	1,500.00	2,000.00
Electric	17,500.00	18,000.00
Water	4,000.00	5,000.00
Sewage	2,500.00	3,000.00
Trash	1,250.00	1,750.00
Maintenance Total	<u>26,750.00</u>	<u>29,750.00</u>

3. Aquatic Center

Wages, Management	5,000.00	6,000.00
Wages, Guards	56,500.00	57,000.00
Wages, Maintenance	2,000.00	2,500.00
Wages, Admissions	5,250.00	6,000.00
Utilities, Electric	7,000.00	8,000.00
Building Repairs	1,000.00	1,500.00
Equipment Repairs	1,500.00	2,000.00
Chemicals	20,000.00	21,000.00
Office Supplies	250.00	300.00
Water	2,000.00	2,500.00
Miscellaneous Supplies	1,000.00	1,250.00
Deck Equipment	5,000.00	5,800.00
Staff Training	1,000.00	1,250.00
Concessions Product	5,000.00	6,000.00
Concessions Supplies	200.00	300.00
Aquatic Center Total	112,700.00	121,400.00

4. Driving Range

Building Repairs	200.00	400.00
Equipment Repairs	100.00	250.00
Supplies	750.00	1,000.00
Equipment	100.00	250.00
Grounds	200.00	300.00
Driving Range Total	1,350.00	2,200.00

5. Diamond Maintenance

Wages	6,500.00	7,500.00
Lights	3,000.00	3,500.00
Maintenance Supplies	3,500.00	5,000.00
Improvements	3,250.00	5,000.00
Diamond Maintenance Total	16,250.00	21,000.00

6. Officials

Wages	750.00	1,250.00
Officials Total	750.00	1,250.00

7. Miscellaneous Programs

Instructor Wages	12,000.00	12,500.00
Supplies/Expenses	13,000.00	14,000.00
Miscellaneous Programs Total	25,000.00	26,500.00

8. Special Events

Fireworks	15,000.00	16,000.00
Supplies, Etc.	4,100.00	5,000.00
Special Events Total	19,100.00	21,000.00

9. Concessions

Wages, Manager	4,000.00	5,000.00
Wages, Attendants	11,000.00	12,000.00
Building Repair	1,000.00	1,250.00
Equipment/Supplies	1,000.00	1,500.00
Product	11,000.00	12,000.00
Electricity	1,000.00	1,500.00
Concessions Total	29,000.00	33,250.00

10. Tournaments

Wages, Concessions & Maintenance	5,000.00	6,000.00
Umpires	3,000.00	4,000.00
Concessions	5,000.00	6,000.00
Miscellaneous	750.00	1,000.00
Tournaments Total	13,750.00	17,000.00

RECREATION FUND TOTAL **\$378,650.00** **\$416,800.00**

IX. RECREATION AND COMMUNITY CENTER FUNDINCOME:

Cash on Hand	40,000.00
Property Tax Anticipated	117,625.00
Activity/Daily/Membership Fees Anticipated	165,000.00
ProShop Merchandise	7,500.00
Miscellaneous	2,500.00
TOTAL FUNDS AVAILABLE	\$332,625.00

EXPENDITURESBUDGETAPPROPRIATED**1. Administrative and General**

Salary, Director	29,290.00	31,100.00
Salary, Operations Supervisor	22,000.00	23,500.00
Wages, Sports Center Desk Attendants	68,000.00	71,000.00
Wages, Sports Center Instructors	15,000.00	16,000.00
Wages, Fitness Manager	46,000.00	48,000.00
Wages, Personal Trainer	2,000.00	3,000.00
Office Supplies	1,500.00	1,750.00
Miscellaneous Supplies/Licensing fees	1,200.00	1,250.00
Clothing Allowance	750.00	1,000.00
Marketing/Promotions/Media	4,000.00	5,000.00
Entertainment	3,000.00	3,500.00
Administrative and General Total	192,740.00	205,100.00

2. Repairs and Maintenance

Wages, Sports Center Maintenance	35,000.00	37,500.00
Audio/Visual Software	500.00	750.00
Security System	500.00	1,000.00
Building Repairs	3,000.00	4,500.00
Equipment Repairs	5,000.00	6,000.00
Janitorial Supplies	6,675.00	7,600.00
Activating/Fitness Equipment, etc.	2,300.00	2,450.00
Rug/Towel Service	150.00	200.00
Pest Control	500.00	750.00
Utilities: Gas	13,000.00	15,000.00
Electric	41,000.00	42,000.00
Water	1,000.00	1,500.00
Miscellaneous Activities	1,100.00	1,500.00
Repairs and Maintenance Total	109,725.00	120,750.00

3. Pro Shop

Merchandise/Inventory	3,000.00	4,000.00
Supplies	250.00	500.00
Pro Shop Total	3,250.00	4,500.00

REC AND COMM. CENTER FUND TOTAL **305,715.00** **330,350.00**

SUMMARY OF FUNDS

I. GENERAL FUND	\$248,350.00
II. IMRF FUND	\$40,000.00
III. LIABILITY FUND	\$102,000.00
IV. AUDIT FUND	\$7,000.00
V. PAVING AND LIGHTING FUND	\$7,500.00
VI. POLICE FUND	\$11,500.00
VII. SOCIAL SECURITY FUND	\$30,192.00
VIII. RECREATION FUND	\$416,800.00
IX. RECREATION AND COMMUNITY CENTER FUND	\$330,350.00
GRAND TOTAL	\$1,193,692.00

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2022 and ending December 31, 2022 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2022 and prior years are hereby re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of the other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be **\$314,500.00.**
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is **\$896,000.00.**
- (c) An estimate of the expenditures contemplated for the fiscal year is **\$1,193,692.00.**
- (d) An estimate of the the cash expected to be on hand at the end of the fiscal year is **\$55,000.00.**
- (e) An estimate of the amount of taxes to be received during the fiscal year is **\$595,430.00.**

SECTION 4. The receipts and revenues of the Lincoln Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such a decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 8th day of December, 2021

AYES: _____

ABSENT: _____

NAYS: _____

ABSTAIN: _____

LINCOLN PARK DISTRICT

[SEAL]

By: _____
Board President

ATTEST:

Board Secretary

CAPITAL IMPROVEMENT FUND
2022 BUDGET

INCOME:

Cash on Hand	\$900,000.00
Property Tax Anticipated	\$595,430.00
G.O. Bond Proceeds	\$712,000.00
OSLAD Grant Income	\$120,000.00
Interest	\$10,000.00
TOTAL FUNDS AVAILABLE	\$2,337,430.00

EXPENDITURES

1. Project Allocations

Complex Roof Project	\$360,000.00
OSLAD Grant Project: Pickleball & Sand Volleyball, etc.	\$240,000.00
Park Improvement Project	\$100,000.00
Truck	\$54,000.00
Aquatic Center	\$42,000.00
Lift	\$25,000.00
Miscellaneous	\$25,000.00
Project Allocations Total	\$846,000.00

2. Annual Allocations

Cardio Equipment	\$7,500.00
Weight/Fitness Equipment	\$7,500.00
Miscellaneous Equipment	\$5,000.00
Office Equipment	\$5,000.00
Building Improvements	\$10,000.00
Aquatic Center	\$10,000.00
Equipment Leases	\$10,000.00
Professional Services	\$5,000.00
Sports Center Improvements	\$10,000.00
Play Equipment	\$25,000.00
Alarm/Security	\$5,000.00
Contingencies	\$5,000.00
Annual Allocations Total	\$105,000.00

3. Debt Payments

Debt Certificate Principal and Interest	\$367,000.00
G.O. Bond Principal and Interest	\$712,000.00
Debt Payment Total	\$1,079,000.00

CAPITAL FUND TOTAL

\$2,030,000.00