

ORDINANCE NO.342

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS
FOR THE LINCOLN PARK DISTRICT, LOGAN COUNTY, ILLIONIS
FOR THE FISCAL YEAR BEGINNING ON THE FIRST (1ST) DAY OF JANUARY 2021
AND ENDING ON THE THIRTYFIRST (31ST) DAY OF DECEMBER 2021

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS ("BOARD") OF
THE LINCOLN PARK DISTRICT ("PARK DISTRICT"), LOGAN COUNTY, ILLINOIS:

SECTION 1. It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared an amended combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing was held at the Lincoln Park District, Lincoln, Illinois on the 9th day of December, 2020 on said Ordinance, notice of said hearing having been given at least one (1) week prior to such a hearing by publication in the Courier, and newspaper published within the Park District; and
- © That all other legal requiremtnes for the adoption of the Annual Budget and Appropriation Ordinance of the Park Distrcet for the fiscal year beginning January 1, 2021 and ending December 31, 2021 have heretofore been performed.

SECTION 2. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January, 2021 and ending on the thirty-first (31st) day of December, 2021.

I - GENERAL FUND

INCOME:

Cash on Hand	72,000.00
Property Tax Anticipated	149,000.00
State Replacement Tax Estimated	55,000.00
Mobile Home Tax Estimated	0.00
Building Rental Income	3,500.00
Interest on Savings	100.00
Miscellaneous	250.00
TOTAL FUNDS AVAILABLE	\$279,850.00

EXPENDITURES:

1. Administrative and General

	BUDGET	APPROPRIATED
Salary, Director	14,800.00	16,200.00
Salary, Operations Supervisor	20,950.00	23,200.00
Salary, Business Manager	39,000.00	40,000.00
Health Insurance	23,000.00	25,000.00
Publications	600.00	750.00
Office Supplies	1,500.00	1,600.00
Postage	500.00	600.00
Meeting Expenses	1,000.00	1,200.00
Legal Fees	3,500.00	5,000.00
Contractual Bookkeeping	15,600.00	17,500.00
Contractual Copier	6,000.00	7,000.00
Membership Dues	7,000.00	7,500.00
Miscellaneous	800.00	1,000.00
Administrative and General Total	134,250.00	146,550.00

2. Parks

Park Maintenance Wages	10,250.00	13,500.00
Grounds/Landscape/Repairs	3,000.00	3,500.00
Electrical, Postville Park	250.00	400.00
Port-a-Pots, Memorial Park	2,500.00	3,000.00
Trash Service	3,300.00	3,500.00
Parks Total	19,300.00	23,900.00

3. Building Repairs and Maintenance

Custodian Wages	24,075.00	26,200.00
Janitorial Supplies	2,000.00	2,500.00
Repairs and Maintenance	5,000.00	6,000.00
Improvements	250.00	450.00
Garage Repairs/Maintenance/Propane	4,500.00	5,000.00
Pest Control	1,200.00	1,300.00
HVAC Repairs/Maintenance	500.00	700.00
Electrical	8,000.00	8,500.00
Water	700.00	800.00
Building Repairs and Maintenance Total	46,225.00	51,450.00

4. Equipment

Mower Repairs	4,500.00	6,000.00
Tractor Repairs	3,500.00	4,000.00
Truck Repairs	2,000.00	3,000.00
Other Repairs/Maintenance	1,500.00	1,900.00
Gas-Oil-Grease-etc.	7,500.00	9,500.00
Small Equipment	300.00	400.00
Tools	900.00	1,100.00
Shop Supplies	1,000.00	1,250.00
Equipment Total	21,200.00	27,150.00

GENERAL FUND TOTAL: \$220,975.00 \$249,050.00

II. ILLINOIS MUNICIPAL RETIREMENT FUND

INCOME:

Cash on Hand	15,000.00
Property Tax Anticipated	35,000.00
State Replacement Tax Anticipated	4,145.00
TOTAL FUNDS AVAILABLE	\$54,145.00

EXPENDITURES

	<u>BUDGET</u>	<u>APPROPRIATED</u>
IMRF	35,000.00	40,000.00
IMRF Total	35,000.00	40,000.00

IMRF FUND TOTAL: \$35,000.00 \$40,000.00

III. LIABILITY FUND

INCOME:

Cash on Hand	49,000.00
Property Tax Anticipated	90,000.00
TOTAL FUNDS AVAILABLE	\$139,000.00

EXPENDITURES

	<u>BUDGET</u>	<u>APPROPRIATED</u>
Liability Insurance	85,000.00	90,000.00
Unemployment Insurance	10,000.00	12,000.00
Liability Fund Total	95,000.00	102,000.00

LIABILITY FUND TOTAL \$95,000.00 \$102,000.00

IV. AUDIT REPORT

INCOME:

Cash on Hand		4,700.00
Property Tax Anticipated		4,000.00
TOTAL FUNDS AVAILABLE		\$8,700.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Audit Report	6,500.00	7,000.00
Audit Total	6,500.00	7,000.00
AUDIT FUND TOTAL	\$6,500.00	\$7,000.00

V. PAVING AND LIGHTING FUND

INCOME:

Cash on Hand		3,109.00
Property Tax Anticipated		6,000.00
TOTAL FUNDS AVAILABLE		\$9,109.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Installation of Lights and Road Repairs	7,000.00	7,500.00
Paving and Lighting Fund Total	\$7,000.00	\$7,500.00
PAVING AND LIGHTING FUND TOTAL	\$7,000.00	\$7,500.00

VI. POLICE FUND

INCOME:

Cash on Hand		4,800.00
Property Tax Anticipated		6,000.00
TOTAL FUNDS AVAILABLE		\$10,800.00

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>APPROPRIATED</u>
Wages	4,000.00	4,250.00
Supplies/Equipment	900.00	1,000.00
Security System	1,500.00	1,750.00
Police Fund Total	\$6,400.00	\$7,000.00
POLICE FUND TOTAL	\$6,400.00	\$7,000.00

VII. SOCIAL SECURITY FUND

INCOME:

Cash on Hand		
Property Tax Anticipated		30,192.00
TOTAL FUNDS AVAILABLE		\$30,192.00

SOCIAL SECURITY FUND TOTAL **\$30,192.00**

VIII. RECREATION FUND

INCOME:

Cash on Hand	75,000.00
Property Tax Anticipated	125,800.00
Activity Fees Anticipated	225,000.00
Tournaments	1,000.00
Vending	2,000.00
Concessions	10,000.00
Miscellaneous	4,500.00
TOTAL FUNDS AVAILABLE	\$443,300.00

EXPENDITURES

BUDGET

APPROPRIATED

1. Administrative and General

Salary, Director	15,000.00	16,500.00
Salary, Program Coordinator	35,000.00	36,500.00
Wages, Property and Maintenance	34,250.00	35,400.00
Wages, Administrative Assistant	36,000.00	36,500.00
Award Program	300.00	400.00
Publications	3,000.00	3,500.00
Office Supplies	1,500.00	1,750.00
Advertising	5,000.00	5,500.00
Postage	350.00	400.00
Online Fees	5,000.00	6,000.00
Telephone	9,000.00	9,500.00
Miscellaneous	900.00	1,200.00
Health Insurance: Tony & Abby	11,000.00	12,000.00
Administrative and General Totals	156,300.00	165,150.00

2. Maintenance

Electric	15,150.00	16,250.00
Water	4,450.00	4,950.00
Sewage	2,500.00	3,000.00
Trash	2,750.00	3,285.00
Maintenance Total	24,850.00	27,485.00

3. Aquatic Center

Wages, Management	5,090.00	7,090.00
Wages, Guards	50,000.00	52,000.00
Wages, Maintenance	8,700.00	8,900.00
Wages, Admissions	3,095.00	3,290.00
Utilities, Electric	8,000.00	9,000.00
Building Repairs	1,600.00	2,000.00
Equipment Repairs	1,200.00	2,400.00
Chemicals	17,500.00	20,000.00
Office Supplies	250.00	300.00
Water	2,250.00	3,050.00
Miscellaneous Supplies	1,225.00	1,550.00
Deck Equipment	750.00	800.00
Staff Training	1,200.00	1,500.00
Concessions Product	6,500.00	8,000.00
Concessions Supplies	200.00	300.00
Aquatic Center Total	107,560.00	120,180.00

4. Driving Range

Wages	0.00	0.00
Building Repairs	200.00	400.00
Equipment Repairs	100.00	250.00
Supplies	500.00	600.00
Equipment	100.00	250.00
Grounds	200.00	300.00
Driving Range Total	1,100.00	1,800.00

5. Diamond Maintenance

Wages	5,500.00	7,500.00
Lights	3,150.00	4,000.00
Maintenance Supplies	3,500.00	5,000.00
Improvements	3,250.00	5,000.00
Diamond Maintenance Total	15,400.00	21,500.00

6. Officials

Wages	7,500.00	9,000.00
Officials Total	7,500.00	9,000.00

7. Miscellaneous Programs

Instructor Wages	6,500.00	7,500.00
Supplies/Expenses	5,000.00	6,500.00
Miscellaneous Programs Total	11,500.00	14,000.00

8. Special Events

Fireworks	12,500.00	12,750.00
Supplies, Etc.	4,100.00	5,000.00
Special Events Total	16,600.00	17,750.00

9. Concessions

Wages	10,000.00	11,000.00
Building Repair	500.00	800.00
Equipment/Supplies	750.00	1,250.00
Product	10,500.00	11,000.00
Electricity	500.00	700.00
Concessions Total	22,250.00	24,750.00

10. Tournaments

Wages, Supervisor	2,475.00	3,000.00
Wages, Concessions & Maintenance	6,380.00	8,000.00
Umpires	3,850.00	5,900.00
Concessions	2,400.00	3,000.00
Merchandise	2,100.00	3,200.00
Miscellaneous	1,100.00	1,300.00
Tournaments Total	18,305.00	24,400.00

RECREATION FUND TOTAL	\$381,365.00	\$426,015.00
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IX. RECREATION AND COMMUNITY CENTER FUND**INCOME:**

Cash on Hand	45,000.00
Property Tax Anticipated	107,500.00
Activity/Daily/Membership Fees Anticipated	175,000.00
ProShop Merchandise	9,500.00
Miscellaneous	2,500.00
TOTAL FUNDS AVAILABLE	\$339,500.00

EXPENDITURES**BUDGET****APPROPRIATED****1. Administrative and General**

Salary, Director	29,290.00	31,100.00
Salary, Operations Supervisor	21,100.00	23,100.00
Wages, Sports Center Supervisors	67,535.00	70,100.00
Wages, Sports Center Instructors	12,975.00	15,100.00
Wages, Fitness Manager	36,000.00	36,500.00
Wages, Personal Trainer	2,000.00	3,000.00
Office Supplies	1,425.00	1,550.00
Miscellaneous Supplies/Licensing fees	1,200.00	1,250.00
Clothing Allowance	600.00	900.00
Marketing/Promotions/Media	5,000.00	5,500.00
Health Insurance - Jennifer	6,000.00	6,500.00
Entertainment	3,350.00	4,000.00
Administrative and General Total	186,475.00	198,600.00

2. Repairs and Maintenance

Wages, Sports Center Maintenance	18,345.00	19,300.00
Audio/Visual Software	500.00	750.00
Security System	6,000.00	7,000.00
Building Repairs	9,000.00	11,700.00
Equipment Repairs	9,000.00	9,300.00
Janitorial Supplies	6,675.00	7,600.00
Activating/Fitness Equipment, etc.	2,300.00	2,450.00
Rug/Towel Service	300.00	500.00
Pest Control	750.00	1,000.00
Utilities: Gas	13,000.00	15,000.00
Electric	39,750.00	41,250.00
Water	1,500.00	2,000.00
Miscellaneous Activities	1,100.00	1,500.00
Repairs and Maintenance Total	108,220.00	119,350.00

3. Pro Shop

Merchandise/Inventory	5,000.00	6,500.00
Supplies	500.00	1,000.00
Pro Shop Total	5,500.00	7,500.00

REC AND COMM. CENTER FUND TOTAL **\$300,195.00** **\$325,450.00**

SUMMARY OF FUNDS

I. GENERAL FUND	\$249,050.00
II. IMRF FUND	\$40,000.00
III. LIABILITY FUND	\$102,000.00
IV. AUDIT FUND	\$7,000.00
V. PAVING AND LIGHTING FUND	\$7,500.00
VI. POLICE FUND	\$7,000.00
VII. SOCIAL SECURITY FUND	\$30,192.00
VIII. RECREATION FUND	\$426,015.00
IX. RECREATION AND COMMUNITY CENTER FUND	\$325,450.00
GRAND TOTAL	\$1,194,207.00

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2021 and ending December 31, 2021 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2021 and prior years are hereby re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of the other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated, shall constitute the general corporate fund and shall first be placed to the credit of such fund.

SECTION 3. The following determinations have been made and are hereby made a part of the aforesaid budget:

- (a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be **\$349,500.00.**
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is **\$901,801.00.**
- (c) An estimate of the expenditures contemplated for the fiscal year is **\$1,170,472.00.**
- (d) An estimate of the the cash expected to be on hand at the end of the fiscal year is **\$90,915.00.**
- (e) An estimate of the amount of taxes to be received during the fiscal year is **\$572,172.00.**

SECTION 4. The receipts and revenues of the Lincoln Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed to the extent of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such a decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION 6. This ordinance shall be in full force and effect immediately upon its passage.

PASSED this 9th day of December, 2020

AYES: _____
NAYS: _____

ABSENT: _____
ABSTAIN: _____

LINCOLN PARK DISTRICT

[SEAL]

By: _____
Board President

ATTEST:

Board Secretary

CAPITAL IMPROVEMENT FUND
2021 BUDGET

INCOME:

Cash on Hand	\$300,000.00
Funds in Certificate of Deposit	\$1,000,000.00
Property Tax Anticipated	\$650,000.00
G.O. Bond Proceeds	\$700,000.00
Interest	\$10,000.00
TOTAL FUNDS AVAILABLE	\$2,660,000.00

EXPENDITURES

1. Project Allocations

Aquatic Center	\$30,000.00
Miscellaneous	\$25,000.00
Project Allocations Total	\$55,000.00

2. Annual Allocations

Cardio Equipment	\$10,000.00
Weight/Fitness Equipment	\$10,000.00
Miscellaneous Equipment	\$5,000.00
Office Equipment	\$5,000.00
Building Improvements	\$10,000.00
Aquatic Center	\$10,000.00
Equipment Leases	\$10,000.00
Professional Services	\$5,000.00
Sports Center Improvements	\$10,000.00
Play Equipment	\$25,000.00
Wages	\$10,000.00
Alarm/Security	\$10,000.00
Contingencies	\$5,000.00
Annual Allocations Total	\$125,000.00

3. Debt Payments

Debt Certificate Principal and Interest	\$421,575.00
G.O. Bond Principal and Interest	\$700,000.00
Debt Payment Total	\$1,121,575.00

CAPITAL FUND TOTAL

\$1,301,575.00