

**LINCOLN PARK DISTRICT  
BOARD MEETING MINUTES  
OCTOBER 09, 2019**

**CALL TO ORDER** – At 6:00 PM Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

**ROLL CALL** – Commissioners attending were Don Peasley, Gary Nodine, Dave Perring, Laura Duffer and Bob Thomas. No one was absent. Attending from the Park District were John Andrews, Vern Haseley, Angie Coombs, Abby Neece and Jennifer Prather. No one was absent.

**PUBLIC HEARING** – At 6:01 PM, Don Peasley opened the floor for the public hearing to discuss the next item on the agenda:

“Conduct of a public hearing for the issuance of General Obligation Limited Park Bonds for park purposes.”

Don read aloud the Notice of Public Hearing, which had been published in the Courier. Next, Don asked the guest in attendance if he had any questions or concerns regarding the sale of the 2019 Series GO Bonds. The guest declined to comment. Seeing no further discussion, Dave Perring made the motion to close the public hearing at 6:02PM. Gary Nodine seconded the motion, which passed after a unanimous, roll-call vote.

**MINUTES OF MEETING** – Minutes of the September 11, 2019 meeting were presented to the board for review. Don asked if there were any questions, comments or suggested changes. Gary Nodine requested that the section discussing Memorial Park as a pollinator plot site for Pheasants Forever be amended to reflect that a burn has been suggested. Mowing seasonally would not be as effective as a burn, but still be an approved method. Laura Duffer motioned to approve the minutes as presented, which was seconded by Gary Nodine, and approved after a unanimous, roll-call vote.

**RECOGNITION OF VISITORS:** Chris Beard, of Treadmill Heroes, addressed the Board regarding his new position selling Fitness Equipment. Previously, the company focused on repairing and maintaining equipment, but have expanded to also provide sales. The headquarters is located in the Quad Cities and it carries all major brands of fitness equipment. Chris would like the Board to consider his company for future trades and purchases.

**ACCOUNTS PAYABLE** – The operating expenses were submitted for approval in the following funds:

|                     |   |    |                 |
|---------------------|---|----|-----------------|
| <b>GENERAL</b>      | - | \$ | <b>3,689.68</b> |
| <b>RECREATION</b>   | - | \$ | <b>3,468.08</b> |
| <b>CAPITAL IMP.</b> | - | \$ | <b>454.99</b>   |

Gary inquired about the expense owed to Stacy Morris, which Vern explained was an annual water main certification required for pool operation. Angie mentioned that the costs were down this month. Gary Nodine made the motion to approve Accounts Payable, which was seconded by Dave Perring. The motion passed after a unanimous, roll-call vote.

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**CASH FLOW REPORT** – The following balances were reported as of September 30, 2019.

|                                  |   |    |                   |
|----------------------------------|---|----|-------------------|
| <b>RECREATION</b>                | - | \$ | <b>43,380.04</b>  |
| <b>GENERAL</b>                   | - | \$ | <b>105,822.40</b> |
| <b>CAPITAL</b>                   | - | \$ | <b>285,250.19</b> |
| <b>AUDIT</b>                     | - | \$ | <b>3,215.24</b>   |
| <b>LIABILITY</b>                 | - | \$ | <b>53,088.96</b>  |
| <b>2014 DEBT CERT &amp; INT.</b> | - | \$ | <b>39.88</b>      |

Angie reminded the Board that the final Real Estate Tax payment will come in November.

**DIRECTOR’S REPORT – JOHN ANDREWS**

- John disbursed a handout to all Board members regarding the company referred by Springfield Park District for consideration in hiring to help with the OSLAD Grant process. The information was prepared by Tod Staton, of Design Perspectives, Inc., which included a list of the services provided by the company, a summary of fees and charges, including creating a master plan and undertaking the OSLAD Grant application process. Mr. Staton only accepts 30 contracts each year and is well acquainted with the IDNR staff as well as their requirements for the grant. The problem with this year’s grant is that it was disproportionated; the grant stipulates that infrastructure should be no more than 40% of the project, and our submission was closer to 75%. Also, Kathy Barker, of IDNR, mentioned that she thought the estimates were on the high end for some of the work, as prepared by Farnsworth. Dave asked how Mr. Staton would help the Park District, which John explained that he would basically do everything that we need to submit an acceptable OSLAD Grant application, including developing a properly detailed master plan. Our proposed plan, which was the addition of outdoor pickle ball courts and a sand volleyball court were not “big” enough to warrant the infrastructure costs included in the plan to upgrade our parking and add some sidewalks. Bob inquired as to Mr. Staton’s success rate for the 30 OSLAD grant proposals he completes each year. John stated that he did not have that number, but per his conversation with Kathy and Springfield Park District’s Executive Director regarding his work, he would assume that it is high. Laura inquired about the price difference within the paperwork. John explained that the higher price is for a more detailed and comprehensive Master Plan, including all the parks, and the lower fee is for the Primm Road facility Master Plan and OSLAD Grant application. Also, Kathy mentioned that upgrading the diamond lights would be an acceptable OSLAD eligible project.

-I spoke with Phil Martin, of Mechanical Engineering Company, a Springfield company, about the proposed infrastructure project to repave and expand parking for the Complex. Springfield Park District also recommended Mr. Martin and his company as part of the OSLAD conversation. This company would serve as project manager; which means that they would oversee the planning and bid process. Dave inquired if John Barrick, had been contacted, but John stated that he had not yet done so. Dave asked if the process would consist of completely replacing the existing parking area or if an overlay was possible. John explained that an overlay is possible, and the finished lot would be asphalt.

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- The public has been notified of the new rates, via a letter to the editor of each news media source locally and posted online as well. There has been minimal feedback from the public. Kristy is working on updating the new brochures with the rate change. Laura inquired about any new deals offered to the public. Jennifer explained that all Aerobic classes were free the first week in October, and Angie stated that Jennifer also wanted to do another BOGO promotion. For the month of November, if someone buys a 1-year membership, they will get another month free.

-John Allred has come in to schedule the repainting of the pickle ball courts, which will be done by the end of October. It has been decided to have 1 court on each side of the net on the first court.

-Wes Woodhall, City of Lincoln Building Inspector, notified me that the City would like to annex the Park District facility for Fire Protection Purposes.

**OPERATIONS REPORT – VERN HASELEY**

-We have had a lot more mowing to do after all the rain that we have received lately.

-We have been busy fertilizing the ball diamonds. Also, we have another tournament this weekend that we have been preparing for.

-Currently, we are working on switching some lights around the facility to LED.

-The sump pump in the pool house, the one that is used to drain the pool, and had to be replaced.

**PROGRAM REPORT – ABBY NEECE**

- The sidewalk chalk event was a success, a few schools signed up to take classes to the square.

-Halloween Fun Fest is scheduled for Thursday, October 24<sup>th</sup> 6:30-8:30, volunteers are welcome. We have received quite a bit of donations this year, and more volunteers from the community.

-Jr. Railer registration ends November 1<sup>st</sup>, and I am looking for someone to help run the program.

-The Riot has scheduled a tournament to be held here this Sunday.

-The Coed Softball program tournament is next week.

**FITNESS MANAGER'S REPORT – JENNIFER PRATHER**

– September class attendance was 1,096, with the first week free and special classes offered every Sunday.

-My Weight 101 class ended and the Weights to the Next Level just began.

-Our free week had 249 participants, and I have seen the number of male participants increase.

-I have posted that we are open to accepting new instructors, whom I will be having audition. I have already hired Sheralyn Bolton to join the team of Aerobics Instructors.

-I attended Midwest Mania, had a good time networking and getting new ideas.

-Our “On-Target Holiday Challenge” will be from Nov 1<sup>st</sup> – Dec 15<sup>th</sup>.

-I am starting to plan programs for next year.

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**CORRESPONDENCE: NONE**

**UNFINISHED BUSINESS:**

**A. Capital Improvements:**

1. Roof Replacement:
  - a. The old roof has been removed, insulation and the hard deck has been added.
  - b. The new membrane has been laid, but they need to wait 30 days for the final treatment.
2. Aquatic Center:
  - a. Sandblasting: No news yet, will follow up next week since the roof is almost done.
  - b. Pool Pumps: I haven't taken them out yet.
3. Memorial Park:
  - a. Sunday, Gary met with 3 members of Pheasants Forever and they looked at both Memorial Park and the Driving range.
  - b. Near the playground and brush pile would be a good area, which is already currently being left wild, but needs a 15' safety zone around it.
  - c. Dave inquired as to the types of flowers and how ratty they look as the season progresses. Gary explained that it is a mixture that has blooms throughout the seasons, which will benefit the butterflies and bees too.
  - d. Pheasants Forever has offered to pay for the seed if the Park District purchases membership to the organization.
    - 1) Don has a current Logan County membership and asked if it had to be Dewitt or if it could be Logan.
    - 2) Gary explained that Logan County doesn't have the equipment, but Dewitt does.
      - i. Don asked what type of equipment is needed, which Gary explained that they use a chisel that has a pass width of 10 feet.
      - ii. Gary stated that the seed takes better if the existing grass is killed off first, a burn is preferred, but not necessary, it would just take longer to establish.
  - e. We need to stake out the areas we want to be planted, which Dave stated that he is interested in seeing where they would like to plant beforehand.
    - 1) Don asked that we be sure to stay away from the Edwards trace, which goes through Memorial Park.
    - 2) Gary stated that it should go next to it, but not through it, and Don asked if he could be included to make sure. Gary agreed to have Don view the area before the marking process.
  - f. Don and Vern both asked how soon the group would like to move on planting.
    - 1) Gary explained that fall the best time, but spring would work as well.
    - 2) Gary asked Vern how much it would cost to spray a few acres in preparation.
    - 3) Vern stated that it would probably cost just a few hundred.
    - 4) Dave reminded Vern to make sure that he doesn't use a spray with a residual.
  - g. Gary recommended starting with a small area, which can always be expanded in the future.

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**NEW BUSINESS:**

- A. 2020 Tax Levy Ordinance is available for public review; public hearing will be held at December 11<sup>th</sup> meeting.
- B. 2020 Budget & Appropriation Ordinance is available for public review; public hearing will be held at December 11<sup>th</sup> meeting.

**EXECUTIVE SESSION: NONE.**

**ADJOURNMENT:** Seeing no further business, Gary Nodine moved to adjourn the meeting, Laura Duffer seconded the motion. The motion carried. Adjournment: 7:00 P.M.

**NEXT MEETING:** The next meeting date will be Wednesday, November 13, 2019 at 6:00 P.M.