

**LINCOLN PARK DISTRICT  
BOARD MEETING MINUTES  
APRIL 10, 2019**

**CALL TO ORDER** – At 6:00 PM Jayne Weaver called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

**ROLL CALL** – Commissioners attending were Jayne Weaver, Don Peasley, Laura Duffer, Gary Nodine and Dave Perring. None were absent. Attending from the Park District were John Andrews, Vern Haseley, Abby Neece, Angie Coombs and Jennifer Prather.

**MINUTES OF MEETING** – Minutes of the March 13, 2019 meeting were presented to the board for review. Jayne asked if there were any questions, comments or suggested changes. Don Peasley motioned to approve the minutes as presented, which was seconded by Laura Duffer, and approved after a unanimous, roll-call vote.

**RECOGNITION OF VISITORS:**

-Ryan Benson, of Garland Roofing, presented the Board with an update of the Roof Project. The bid process had been completed, with the recommendation to accept the bid presented by Top Quality Roofing Company. Top Quality’s submission brought the projected cost lower than estimated (\$313,693.91 vs \$340,000.00). Ryan reminded the Board that Garland Roofing’s initial estimates were on the higher end of potential costs. Even though the bid was lower than Garland Roofing’s estimate, the cost of materials and the possibility of change orders may still affect the final price. If the Board decides to approve Garland’s recommendation, Ryan will contact Vern to update him weekly with the project’s progress.

**ACCOUNTS PAYABLE** – The operating expenses were submitted for approval in the following funds:

<b>GENERAL</b>	-	<b>\$</b>	<b>3,348.64</b>
<b>RECREATION</b>	-	<b>\$</b>	<b>2,121.56</b>
<b>CAPITAL IMP.</b>	-	<b>\$</b>	<b>1,629.39</b>

Jayne asked if there were any questions or comments before asking for a motion to approve the Accounts Payable as listed. Laura Duffer made the motion to approve Accounts Payable, which was seconded by Gary Nodine. The motion passed after a unanimous, roll-call vote.

**CASH FLOW REPORT** – The following balances were reported as of March 28, 2019.

<b>RECREATION</b>	-	<b>\$</b>	<b>-22,067.18</b>
<b>GENERAL</b>	-	<b>\$</b>	<b>60,750.77</b>
<b>CAPITAL</b>	-	<b>\$</b>	<b>491,306.21</b>
<b>AUDIT</b>	-	<b>\$</b>	<b>3,821.73</b>
<b>LIABILITY</b>	-	<b>\$</b>	<b>46,740.65</b>
<b>2014 DEBT CERT &amp; INT.</b>	-	<b>\$</b>	<b>35,310.47</b>

Angie did mention that the utility expenses would be a little skewed over the next few months, as we are in the middle of the transition of electric companies, and their billing cycles differ. Ameren bills a few months behind, whereas Constellation New Energy issues invoices immediately after the period. Therefore, there will be some overlap the next few months.

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**DIRECTOR'S REPORT – JOHN ANDREWS**

- I have included a letter in everyone's Board Packet, which was written by Doug Ebelherr. This is intended to be our press release regarding the naturalization efforts in Memorial Park.
- I don't think we should roll over the Capital Improvement Funds that are currently invested in the 13-week CD when it matures. Mainly, because we will be starting the Capital Roof Replacement project about the same time, and I believe that it would be prudent to keep extra funds available in the account.
- Another letter was received regarding the pool's lap swim hours for this summer. Jan Youngquist routed a petition, requesting that the time be extended. Amber had previously replied to her initial inquiry explaining that the pool was scheduled at capacity, but Jan is requesting that the matter be reconsidered, per the petition. Dave Perring made the motion to keep the pool hours as previously set, which was seconded by Gary Nodine. The motion passed after a unanimous, roll-call vote.

**OPERATIONS REPORT – VERN HASELEY**

- The new ground roller is works great and all the parks have been rolled. The City has even shown interest in borrowing it.
- Tony and I did take out one of the newer pool impellers to inspect it before the season began. It is already starting to show some wear. I called St. Louis to discuss the cavitation problem, and both options would cost around \$2,000.00. They suggested either making an impeller out of cast iron, for which the first one would be the most expensive since it would include the cost of the cast. The second option would be to install a variable speed drive motor, which would slow down the process and reduce the pressure causing some of the deterioration. Gary asked why the proper system wasn't installed to begin with, and why do we have to replace it due to it being an inferior product. Vern stated that at this point, lawyers would have to get involved to resolve the issue that way. Gary then inquired if either option was guaranteed to resolve the issue, to which Vern responded that neither were a guarantee. When Gary asked if the City has reported faced the same issue with the Water plant, Vern verified that they have and opted to have impellers made with better quality metals. Dave asked how many impellers are in the pump house, to which Vern verified there are 3. Jayne queried if the current impellers would last this season, which Vern stated that they should. Jennifer asked Vern if we happened to have any spare impellers on hand, which Vern stated there are none currently. Dave asked how long ordering new impellers being cast/made would take, which Vern stated it would take about 4 weeks. Gary inquired if there is a good chance that the current impellers will fail this season, to which Vern stated that the motor would likely be the issue. However, we do have a spare motor on hand.
- Mike Maske, of the Logan County Fair Grounds, has accepted the old fence posts with concrete on the bottoms, which came from the A& B outfields that we just moved in.

**PROGRAM REPORT – ABBY NEECE**

- Coed Volleyball just finished, I need to get the Champions their T-shirts.
- Pickle league will finish next week.
- Joyful Painting will be doing a Dumbo painting on the 16<sup>th</sup> at 5:30.
- The Easter Egg Hunt is scheduled for 10:00a.m. on the Saturday before Easter, with sponsors including: Generations, Memorial Health Staff and D.A.R.E.

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- Summer Baseball/Softball & Tee Ball Registrations closed, with about 195 participants this year. I will be attending the Tremont League's scheduling meeting on the 15 and will then get working on the team shirts.
- I'm planning on opening the diamond concessions on May 1<sup>st</sup>. Ashlynn Carroll will be helping me manage the concessions and staff.
- Our summer Grounds crew have been hired and will be starting when their school ends.
- I am working on the Summer 2019 brochure.
- Ballroom Dance Class is about to start.
- Jennifer and I completed the Pool Operator Certification course.
- I am getting ready to start advertising for the summer Women's Softball League.

**FITNESS MANAGER'S REPORT – JENNIFER PRATHER**

- Class attendance was our busiest in March, with 1,349 attendees.
- The second month/session of Water aerobics at Lincoln College has finished.
- Our Spring into Action averaged 13 participants each week, mostly non-members. A few showed interest in becoming members.
- We will be offering a level 2 course of Beginner's Yoga.
- I had 8 participants for Weights 101.
- I offered a class called "Between the Chairs" for less active Seniors, which was well attended.
- I have begun organizing the 5K and have around \$800.00 in sponsorship, which is more than last year's \$500.00.
- I did meet with the Aerobics Instructor's, everyone signed the new non-compete form.
- We offered free classes to the public the first week in April, and attendance was 302 that week.
- We had an intro to Spin class, which had 7 participants and the class numbers have increased since then.
- This coming Sunday we are promoting the new season of R.I.P.P.E.D.
- The Sunday after Easter, I will be holding a Barre Above Basics class.

**CORRESPONDENCE:**

- A donation was made on behalf of the Park District to Holy Family's Mardi Gras program, for which the church sent a note of appreciation.
- Ashleigh Mauhar sent a thank you for the iTunes gift card and the incentives offered in the new non-compete contract.
- Dominique Hobbs did call and express his gratitude for allowing him readmittance to the Sports Center.

**UNFINISHED BUSINESS:**

- A. Capital Improvements:
  - I. Heating/Air Conditioning Units:
    - 1. Final work has been completed.
    - 2. Final payment will be sent.
  - II. Tennis/Pickle Ball Courts: Work will be done in the summer.
  - III. WiFi Upgrade:

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1. Angie explained the issues with replacing the modem and that Comcast requires that a modem be rented due to the static IP address necessary for the HVAC system.
2. A new switch/port, which will support a faster download speed, will also be installed.
3. Once the new equipment is installed, we can test the remaining hardware as well as continue with the extension to the concession stands and pool area.

**B. Aquatic Center:** See Operation Supervisor's Report.

- I. Membership & Daily Rates: Tabled.

**NEW BUSINESS:**

**A. Roof Replacement Project:**

- I. The Board needs to decide whether to accept the proposed bids and recommendations presented earlier by Ryan, of Garland Roofing.
- II. Don Peasley made the motion to accept Garland Roofing's recommendation to award the bid to Top Quality Roofing Company, in the estimated amount of \$313,693.91 for the project. The motion was seconded by Gary Nodine and passed after a unanimous, roll-call vote.

**B. Primm Road work:**

- I. Bridge is being replaced; workers needed a secure location to temporarily install a GPS antenna.
- II. Vern allowed them to install it on the cage surrounding the gas tank.

**C. Don inquired about alarm issues, and reported doors being left open.**

- I. John had been notified about the issue and has already spoken to staff and security about the issue.
- II. He will remind all of the staff to be sure to check doors before setting the alarm each evening.

**D. John presented Jayne with a small token and gratitude for her time served on the Board, as this was her last meeting.**

**EXECUTIVE SESSION: NONE**

**ADJOURNMENT:** Seeing no further business, Gary Nodine moved to adjourn the meeting. Laura Duffer seconded the motion. The motion carried. Adjournment: 6:58 P.M.

**NEXT MEETING:** The next meeting date will be Wednesday, May 08, 2019 at 6:00 P.M.